

IP TRANSLATION SERVICES

Five Cornerstones of Service to You

2008

FIVE CORNERSTONES OF SERVICE TO YOU: MAINTAINING OUR EXCELLENCE IN TRANSLATION

We manage a team of translators located in US, UK, Japan and other offices around the globe.

All our translators are qualified specialists in their chosen field, with a complete understanding of the subject matter they are translating and a familiarity with patent literature based on practical experience.

We use industry-leading translation technology to ensure terminological consistency and simplified updating of technical dictionaries. You in turn benefit from the best turn-around times with constant quality and levels of efficiency.



1. SPEED

We have contact points in North America and Europe waiting for your call and online ordering options. We understand that in certain situations casework or business decisions may require immediate attention and a fast turn-around.

Perhaps it is 11 months after your French filing or 29 months after the priority date for your PCT filing and you need to get Greek and Swedish translations quickly. Perhaps an initial go-no go decision is required on the possible acquisition of a Japanese start up company and you need check their patent portfolio quickly.

When time is tight we are there to help with our fast quotations and rush translation services.

2. COST SAVINGS

Our clients are charged a simple, single amount relating to the number of words to be translated and any special requirements, such as formatting for filing, insertion of formulae / graphics, certification, fee for co-ordinating powers of attorney, charges for extra copies, etc. Our prices are maintained at a highly competitive rate, starting at only \$0.10 per word for standard service, \$0.15 for rush service, depending upon the specific language requirements. Discounts are available for high volume projects.

By providing a comprehensive service, across language groups, we help you avoid the hidden costs of outsourcing your requirements to several parties.

Detailed estimates for translation are available



quickly without obligation or charge. Just send us a publication or application number or copy of the original document

3. QUALITY ASSURED

We understand the effect that a poor translation or an incorrect technical interpretation could have on your business, and so quality management is a cornerstone of our workflow. Quality assurance starts with the receipt of the request from the client. We check all the details of the requirement to ensure no requirement is left unrecorded. A sales specialist is available should a client need additional guidance and information about our services. If the source document has not been supplied, we verify the requested patent number and obtain a copy of the document from our extensive archive of patent documents.

A key quality control procedure is having our in-house expert linguists check each translation word for word for technical accuracy, use of appropriate terminology, avoidance of awkward syntax, correct numbering and graphics placement etc. Suggested amendments are reviewed by the original translator, who implements the required and agreed changes. The document is then passed to a formatting stage which may include formatting for filing purposes using templates supplied and supported by the various patent issuing authorities. Finally the document is checked by another person to ensure what was requested is what we will deliver.

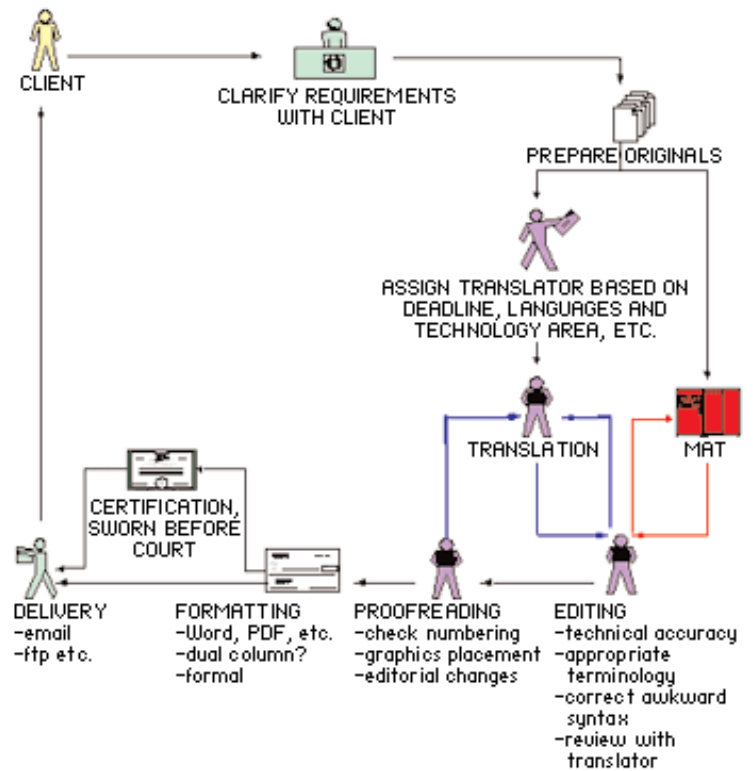
4. CONFIDENTIALITY GUARANTEED

For all parties in the innovation process the security of proprietary information is crucial.

We consider all data and other forms of information disclosed to us – by telephone, personally or in writing – to be strictly confidential.

All Thomson Reuters translators sign a standard confidentiality agreement before commencing their translation work and we are happy to sign

Patent Translations Workflow



and abide by a client's own non-disclosure agreement if this is required.

The physical protection of client information is equally important to us. Our premises, servers and file systems are protected by the latest in security standards.

5. RELIABILITY

Whatever the requirement in terms of language, turn-around, volume or budget you need a service you can rely upon to deliver quality material on time on budget; a service which is easy and cost-effective to use.

