



INFORMATION ON THOMSON REUTERS CONTRACTING AND BILLING PROCESS

To learn more about the West & TRTA assignment, please click here:

<https://www.thomsonreuters.com/content/dam/ewp-m/documents/thomsonreuters/en/pdf/other/notificationinfo/order/notification-letter.pdf>

Effective January 1, 2022, most products and services will be provided to U.S. customers by Thomson Reuters Enterprise Centre GmbH ("TREC") and TREC will be responsible for all obligations associated with such products and services.

Certain products and services will continue to be provided by either West Publishing Corporation ("WEST") or Thomson Reuters (Tax and Accounting) Inc. ("TRTA"). In such circumstances, West will continue to be responsible for all obligations associated with the products and services it provides, and TRTA will continue to be responsible for all obligations associated with the products and services it provides.

Government Customers: If you are a local, state or federal government customer (excluding academic institutions), all of the products and services appearing on your order form will be provided by TRTA or West Publishing Corporation, as applicable, and such entities will continue to be responsible for all obligations with respect to your products and services.

TREC product and services list

To determine which products and services will be provided by TREC please click here:

<https://www.thomsonreuters.com/content/dam/ewp-m/documents/thomsonreuters/en/pdf/other/notificationinfo/letter/trec-material-info.pdf>

Please note that the products and services list will change from time to time.

IRS certification forms for TREC, WEST and TRTA

To access the IRS Form W-8BEN-E for TREC, please click

here: <https://www.thomsonreuters.com/content/dam/ewp-m/documents/thomsonreuters/en/pdf/other/notificationinfo/order/trec-w8.pdf>

To access the IRS Form W-9 for West, please click here:

<https://www.thomsonreuters.com/content/dam/ewp-m/documents/thomsonreuters/en/pdf/other/notificationinfo/order/west-w9.pdf>

To access the IRS Form W-9 for TRTA, please

click here: <https://www.thomsonreuters.com/content/dam/ewp-m/documents/thomsonreuters/en/pdf/other/notificationinfo/order/trta-w9.pdf>

FAQs

To access the FAQs document, please click here: <https://www.thomsonreuters.com/content/dam/ewp-m/documents/thomsonreuters/en/pdf/other/notificationinfo/order/trec-customer-faq.pdf>