Legal Product Matrix

Thomson Reuters is a processor[*] in respect of following data processing:

In each case the nature, purpose and duration of processing is for the provision and receipt of services/products and as described in your contract with Thomson Reuters.

For information about Thomson Reuters sub-processors, please click here.

Product	Product Description	Subject Matter of Processing	Types of Personal Data Processed by Thomson Reuters as a Processor	Data Subjects
3E and 3E mobile	Practice management tools for time, billing, record keeping and invoice management.	Recording time and generating invoices.	Names, telephone numbers, email addresses, addresses for invoices, government identifiers for verification and any other data input by users.	People identified or identifiable in user input data (e.g. your personnel, your clients or their personnel).
BDS - Contact Manager, Proposal Generator, Experience Manager and Email Marketing	Business development and marketing tools.	Technical support for the product.	User input customer relationship data shared with Thomson Reuters in connection with the provision of technical support (e.g. names of clients).	People identified or identifiable in user shared data (e.g. personnel of your customers or prospective customers).

Product	Product Description	Subject Matter of Processing	Types of Personal Data Processed by Thomson Reuters as a Processor	Data Subjects
Bulletin Pro	Bulletin creation, review and distribution tool for internal or client facing bulletins.	Creation and distribution of bulletins.	Names, email addresses and any other data input by users when editing or creating bulletins.	People identified or identifiable in user input data (e.g. client personnel in email marketing lists or your personnel).
Business Development Premier (formerly known as ContactNet)	Business development and marketing software for law firms and corporations.	Business development.	User input customer relationship data (e.g. names of clients)	People identified or identifiable in user input data (e.g. personnel of your customers or prospective customers).
Contract Express	Document and contract automation solution.	Legal document preparation.	Names, telephone numbers, email addresses, business addresses and any other data input by users.	People identified or identifiable in user input data (e.g. your personnel, the personnel of your suppliers or clients).
Convene	Mobile app for events	Events information	Names and any other data input by users.	People identified or identifiable in user input data (e.g. speakers and attendees at events).

Product	Product Description	Subject Matter of Processing	Types of Personal Data Processed by Thomson Reuters as a Processor	Data Subjects
C-Track	Management Solution for courts to manage cases, including electronic filing.	Case management and legal document filing.	Name, address, telephone number, email address and any other data input by users.	People identified or identifiable in user input data (e.g. court staff, lawyers, witnesses and litigants).
CVMAIL (AUSTRALIA, NEW ZEALAND and UK)	Tool for law firms to post vacant positions and for candidates to search and apply for those positions.	Recruitment.	Name, address, telephone number, email address and any other data input by users.	People identified or identifiable in user input data (e.g. your personnel and recruiters responsible for recruiting roles).
eBilling Hub	Tool for law firms to exchange LEDES billing data.	Billing	Name, address, telephone number, email address and any other data input by users.	People identified or identifiable in user input data (e.g. your personnel and personnel of your clients).
eDiscovery Point	Automated litigation discovery tool.	Electronic discovery.	Name, address, telephone number, email address and any other contained in emails, electronic files and documents.	People identified or identifiable in the emails, electronic files and documents (e.g. your personnel or the personnel of your clients or suppliers).

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Enterprise	Suite of applications providing financial and practice management capabilities.	Technical support for the product.	User input data shared with Thomson Reuters in connection with the provision of support (e.g. names and email addresses).	People identified or identifiable in user input data (e.g. your personnel and personnel of your clients).
FirmCentral (UK)	Legal matter management tools, including tools for communication, document sharing and client billing tasks.	Matter management and billing.	Names, telephone numbers, email addresses, addresses for invoices, government identifiers for verification and any other data input by users or your clients e.g. data entered in free text fields or contained in documents uploaded in to the system.	People identified or identifiable in user input data and documents (e.g. your personnel, your clients or their personnel).
Image connect	Imaging (scanning) technology for use with 3E.	Document scanning.	Names, telephone numbers, email addresses, addresses for invoices, government identifiers for verification and any other data contained in the scanned documents.	People identified or identifiable in the documents (e.g. your personnel, your clients or their personnel).
Infolex	Case management solution for legal professionals, law firms and government.	Case workflow management.	Name, address, telephone number, email address and any other data input by users.	People identified or identifiable in user input data (e.g. court staff, lawyers, witnesses and litigants).

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Legal Managed Services (LMS)	Data discovery and review service for litigation or regulatory matters.	Document discovery and contract management.	Name, address, telephone number, email address and any other contained in emails, instant messenger electronic files and documents including contracts.	People identified or identifiable in the emails, electronic files and documents (e.g. your personnel or the personnel of your clients or suppliers).
Legal Tracker	Automated budgeting, billing and matter management solution for in-house legal teams.	Legal spend and matter management.	Names, telephone numbers, email addresses, addresses for invoices and any other data input by users.	People identified or identifiable in user input data (e.g. your personnel, and the personnel of your law firms).
MatterSphere	MatterSphere is a matter management system for law firms.	Technical support for the product.	User input data shared with Thomson Reuters in connection with the provision of technical support (e.g. names of clients and email addresses).	People identified or identifiable in user shared data (e.g. your personnel and personnel of your clients).
Paperless Proforma	Solution for the pre-bill distribution and mark-up process in law firms.	Technical support for the product.	User input data shared with Thomson Reuters in connection with the provision of technical support (e.g. names of clients on invoices).	People identified or identifiable in user shared data (e.g. your personnel and personnel of your clients).

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Practical Law UK	Legal know how service.	Legal research notes and resources.	Names and any other data input by users.	People identified or identifiable in user input data (e.g. the personnel of your clients or your personnel).
Proview	Solution for distributing ebook content.	Annotation of ebook content.	Names and any other data input by users.	People identified or identifiable in user input data (e.g. the personnel of your clients or your personnel).
Solcara Know How	Collection and curation solution for internal know-how materials and material from external online publishers.	Technical support for the product.	User input data shared with Thomson Reuters in connection with the provision of technical support (e.g. names of your personnel).	People identified or identifiable in user shared data (e.g. your personnel and personnel of your clients).
Westlaw and Westlaw mobile apps	Legal research tool.	Legal research notes.	Names and any other data input by users.	People identified or identifiable in user input data (e.g. the personnel of your clients or your personnel).
Westlaw UK	Legal research tool specific to the UK.	Legal research notes.	Names and any other data input by users.	People identified or identifiable in user input data (e.g. the personnel of your clients or your personnel).

			User input data shared with Thomson Reuters in connection with the provision of technical support (e.g. names of clients).	People identified or identifiable in user shared data (e.g. your personnel and personnel of your clients).
Workspace	Aggregated viewer of data from 3E, MatterSphere, and Business Development Premier.	Technical support for the product.		

* 1 - For simplicity, the table refers to Thomson Reuters primary data processing role for each product. Note that Thomson Reuters will always be a data controller of login information (including email addresses and passwords), system and management information (including usage logs) and service logs.

2 -This table assumes that your services are provided in a Thomson Reuters hosted environment. If you take an on-premise installed version of a product and Thomson Reuters provides technical support involving personal data access, Thomson Reuters is a processor in relation to that personal data only for the purposes of providing such support.   Where no such support is provided, Thomson Reuters is neither a controller nor processor of that data as we do not access or handle any personal data in connection with that installed version.

Thomson Reuters is a data controller for the following services:

Product	Description
Aranzadi Digital	Online legal research service for Spain.
EU Competition Law Online	Online legal research service providing access to full official EU competition materials.
Lawtel	Online legal research and current awareness service.
OJ OnlinePlus	Online legal research service providing access to EU enhanced legal materials.
OnePass	User authentication module for legal products.
Peer Monitor	Law practice benchmarking program that provides real-time economic data against peers.
Solcara Legal Search	Search product for internal and online information systems and services including Westlaw UK, Practical Law and Lawtel.
Westlaw IE	Legal research tool aggregating primary and secondary Irish sources. .
West LegalEdcenter	Accredited legal training for legal professionals.