

2024 SYNERGY for Corporates Legal

DRAFT SESSION IDEAS | SESSIONS ARE NOT FINAL AND WILL CHANGE

Section	Session Title	Session Description	Session Objectives	Prerequisites
Corporates Legal	Advanced Accrual Reporting for Financial Insight	In this session, we will cover Advanced Accruals reporting within Legal Tracker, providing an in-depth look at how legal departments can manage and report on accruals effectively. We will examine the latest features that support accurate and timely accrual reporting and participants will learn about the tools and techniques to capture, analyze, and communicate accrual information.	Upon completion of this session, participants will be able to understand the importance of accruals reporting in legal financial management, navigate Legal Tracker's accrual reporting features and functionalities, and implement best practices for collecting and reporting on accrual data.	
Corporates Legal	Budgets Entwined: Harnessing Legal Tracker for Comprehensive Financial Management	In this session, we will take a close look at the budget features within Legal Tracker, focusing on how these features are interconnected to provide a comprehensive budget management system. We will discuss practical aspects of budget creation, monitoring, and reporting, and demonstrate how Legal Tracker can be used to maintain financial discipline within legal operations while allowing for flexibility and strategic financial planning.	Upon completion of this session, participants will be able to understand the full suite of budget features available in Legal Tracker and how they interrelate, set up and manage budgets effectively within Legal Tracker to maintain control over legal spending, integrate budget data with other Legal Tracker features for a holistic view of legal operations, employ best practices for communicating budgetary information to stakeholders using Legal Tracker's reporting capabilities.	
Corporates Legal	CoCounsel Core	In this session, we will explore the core functionalities of CoCounsel, an advanced legal technology platform designed to support lawyers in various aspects of the legal profession. We'll look into how CoCounsel can be utilized to streamline processes, from research to litigation support, and how its core tools can be leveraged to improve the efficiency and effectiveness of legal practice. This deep dive into CoCounsel will give participants a clear understanding of the platform's capabilities and how to apply them in daily legal operations.	Upon completion of this session, participants will be able to identify the primary features of CoCounsel and how they support legal tasks, apply CoCounsel's research tools to quickly find relevant case law and statutes, and evaluate the impact of using CoCounsel on the overall productivity of their legal practice.	
Corporates Legal	CoCounsel's Path Forward: Development Roadmap	In this session, we will chart the course for the future development and enhancements of CoCounsel, the advanced legal technology platform. The roadmap will outline planned features, updates, and strategic goals intended to further support legal professionals in their work.	Upon completion of this session, participants will gain insight into upcoming innovations and how they can prepare to integrate these changes into their practices.	
Corporates Legal	Connect and Conquer: Leveraging Integrations for System Efficiency	In this session, we will delve into the fascinating world of connectors and integrations, exploring how they can streamline workflows and enhance system interoperability. We'll focus on practical applications and demonstrate how to harness the power of connectors to seamlessly link different software platforms and services.	Upon completion of this session, participants will be able to identify the key types of connectors and their use cases in system integration, understand the principles of API connectivity and how it facilitates integration, execute basic integration tasks using popular connectors in a safe, test environment, evaluate the benefits and limitations of various integration methods, and develop a strategic approach to choosing the right connectors for specific business needs.	
Corporates Legal	Efficiency by Design: Document Automation with HighQ	In this session, we will focus specifically on the document automation capabilities of HighQ, which can transform the way your organization handles document generation, review, and approval processes. You'll discover how to create, customize, and utilize document automation to save time, reduce errors, and increase productivity within your legal and business workflows.	Upon completion of this session, participants will be able to understand the fundamental principles and benefits of document automation in HighQ, create custom document templates that can be used across various types of legal and business documents, and implement document automation workflows that trigger based on specific criteria or events.	
Corporates Legal	HighQ & CLMs	In this session, we will explore the synergy between HighQ collaborative technology and Contract Lifecycle Management (CLM) systems. You'll learn how integrating HighQ with CLMs can optimize contract processes, from creation through execution, and how to utilize these platforms to foster better collaboration and efficiency within your organization.	Upon completion of this session, participants will be able to describe the core functionalities of HighQ and its role in enhancing collaborative work, and explain the stages of Contract Lifecycle Management and how HighQ interfaces with CLM systems.	

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Corporates Legal	HighQ Uncovered: Exploring the Hidden Gems of Your Collaborative Platform	We'll go beyond the basics and look into tasks, subtasks, rules, workflows, and dashboards to reveal additional features that can significantly enhance your operational efficiency and decision-making capabilities. Join us to discover the full extent of what HighQ can do that you may not yet know.	Upon completion of this session, participants will know more about various features in HighQ that leverage the system to centralize and streamline information sharing, automate processes, and seamlessly connect users.	
Corporates Legal	HQ: Advanced Workflows (and everything that comes with them!)	In this session, we will dive deeper into HQ's advanced workflows and the full spectrum of features that accompany them. From custom automation rules to sophisticated integration options, we'll cover how to harness the full power of HQ's workflow capabilities. Whether you're looking to fine-tune your existing processes or build complex workflows from scratch, this session will provide you with the insights and tools necessary to enhance productivity and streamline your legal operations.	Upon completion of this session, participants will be able to construct and manage intricate workflows that cater to the specific demands of legal projects by leveraging HQ's advanced automation features.	
Corporates Legal	Legal Tracker & HighQ: Strategies & Roadmaps	In this session, we will discuss the roadmap for new Legal Tracker & HighQ features and functionality. We will explore strategies on how best to utilize the new features in your Legal Operations Department.	Upon completion of this session, participants will be able to outline a strategic roadmap for HighQ and Legal Tracker new releases within their organizations.	
Corporates Legal	Legal Tracker Advanced - Predictive Budgeting best practices	In this session, we will delve into advanced predictive budgeting techniques and best practices within the context of Legal Tracker. You will learn the methodologies and strategies behind predictive budgeting, and how it can be applied to anticipate and manage your legal department's financial planning more effectively. We'll also discuss the advantages of using predictive budgeting tools for a more proactive and data-driven approach to managing legal spend.	Upon completion of this session, participants will be able to define the key concepts and advantages of predictive budgeting within the context of legal spend management and explore the tools within Legal Tracker that support these initiatives.	
Corporates Legal	Legal Tracker Advanced - RFP & Rate Management	In this informative session, we will delve into the advanced features of Legal Tracker, specifically focusing on Request for Proposal (RFP) management and Rate Management best practices. You'll learn why these features are critical for optimizing your legal operations, controlling costs, and ensuring you get the best value from your external legal service providers. Our discussion will highlight the importance of leveraging Legal Tracker for efficient RFP processes and effective rate negotiations, providing you with actionable insights and strategies.	Upon completion of this session, participants will be able to understand the significance of RFP management in selecting external legal service providers, and leverage data and reporting features in Legal Tracker to assess the effectiveness of RFPs and rate agreements.	
Corporates Legal	Legal Tracker Advanced Spend Analytics powered by Westlaw	In this session, we will delve into the powerful Spend Analytics feature within Legal Tracker that is powered by Westlaw, a leading provider of legal research. We will discuss how leveraging these advanced analytics can provide deep insights into your legal spend, enabling data-driven decisions that can optimize your department's financial performance. Attendees will learn to use these tools to uncover trends, identify cost-saving opportunities, and benchmark against industry standards.	Upon completion of this session, participants will be able to navigate the Spend Analytics feature of Legal Tracker and understand its integration with Westlaw, identify opportunities for cost savings and more efficient legal spend allocation, and understand how to use analytics to communicate value and performance to stakeholders.	
Corporates Legal	Matter Management Mastery with HighQ & Legal Tracker	In this session, we will address how to manage your legal matters effectively using HighQ and Legal Tracker. This will include an in-depth look at the matter management capabilities of both platforms, the synergy between them, and how they can be leveraged to streamline case handling, improve communication, and track key legal metrics. We will highlight best practices for matter organization, collaborative working, and data-driven decision-making.	Upon completion of this session, participants will be able to navigate the matter management features of HighQ and Legal Tracker with confidence, establish workflows that enhance team productivity and interdepartmental coordination, and learn how to integrate HighQ's collaborative tools with Legal Tracker's tracking systems to optimize case management.	

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Corporates Legal	Next Gen iSheets	In this session, we will focus on the next generation of iSheets in HighQ, examining the advanced features and functionalities that have been introduced. We'll discuss how these enhancements can improve data capture, analysis, and reporting within your legal operations. The session will also provide practical demonstrations on creating and managing iSheets, as well as tips on utilizing them to for our most popular use cases.	Upon completion of this session, participants will be able to navigate the new interface and understand the upgraded features of next gen iSheets in HighQ, design and implement iSheets to streamline data collection and management processes, employ new functions of iSheets for sophisticated data analysis and visualization, and leverage iSheets to enhance collaboration and information sharing across teams and with clients.	
Corporates Legal	Reporting – SAVINGS ONLY	In this session, we will examine the reporting capabilities of Legal Tracker with a focus on identifying and reporting on savings. We will explore how to effectively use Legal Tracker's reporting tools to track cost reductions, negotiate better rates, and demonstrate the value that the legal department brings to the organization.	Upon completion of this session, participants will be able to navigate the reporting features of Legal Tracker to monitor and report on savings, and communicate the impact of savings to key stakeholders and the wider organization.	
Corporates Legal	Streamlining Legal Drafting with CoCounsel: The Future of Legal Tech	In this upcoming session, we will explore the capabilities of CoCounsel in the context of legal document drafting. CoCounsel, a cutting-edge legal technology solution, is designed to assist legal professionals with the drafting process by providing intelligent suggestions, automating routine tasks, and ensuring compliance with legal standards. We will dive into how CoCounsel can enhance your drafting efficiency and accuracy, and how it integrates with existing legal workflows to support lawyers and legal teams.	Upon completion of this session, participants will be able to understand the role of CoCounsel in the legal document drafting process, and understand to utilize, leverage, and integrate CoCounsel into current legal workflows to maximize efficiency and collaboration.	
Corporates Legal	Synergy in Law: Navigating Corporate Legal Collaborations and Strategies	In this panel session, we will discuss the dynamics of collaboration between corporate legal departments and external law firms, as well as strategies for enhancing internal teamwork among legal colleagues. Our panel of experts will share insights on best practices for managing legal projects, fostering effective communication, and leveraging technology to streamline processes. We will explore the challenges and opportunities that arise when corporate legal teams collaborate with various stakeholders, both within and outside the organization.	Upon completion of this session, participants will be able to identify key factors that contribute to successful collaboration between corporate legal teams and external law firms, recognize and mitigate common challenges faced in legal corporate collaborations, and Share and adopt best practices from industry experts and peers to enhance collaborative efforts.	
Corporates Legal	2024 State of the Corporate Law Department and the Future of Professionals Reports	In this session, we will delve into the current state of corporate law departments in 2024 and forecast the evolving roles of legal professionals in the future. As the legal landscape continues to be shaped by technological advancements and changing business environments, we will discuss the emerging trends, challenges, and opportunities that legal professionals are likely to face. This session aims to equip you with insights and strategies to navigate and thrive in the dynamic world of corporate law.	Upon completion of this session, participants will be able to:Analyze the current trends influencing corporate legal departments in 2024; Evaluate the impact of technological advancements on the practice of law;Predict future developments in the legal profession and their potential effects on legal departments;Predict future developments in the legal profession and their potential effects on legal departments;Identify skills and competencies that will be valuable for legal professionals in the evolving corporate landscape; Formulate strategies for law departments to stay ahead in a competitive and rapidly changing environment.	
Corporates Legal	Ask Us Anything!	In this session we will have experts from both Legal Tracker and HighQ. Come ready to ask us anything!	Upon completion of this session, participations will have met consultants and other clients, as well as had the opportunity to have their questions answered by experts.	
Corporates Legal	Best practices in Contract Lifecycle Management (CLM)	In this session, we will focus on the intricacies of Contract Lifecycle Management (CLM) and its evolution in the corporate legal sphere. We'll examine how CLM systems are becoming more sophisticated with the integration of AI, leading to streamlined processes and better risk management. You'll gain insight into the benefits of an effective CLM strategy, from contract creation to renewal, and how it can provide a competitive edge for your legal department.	Upon completion of this session, participants will be able to:Define the stages of the Contract Lifecycle Management process and the role of AI in each stage; Recognize the advantages of using AI-powered CLM systems for contract efficiency and compliance;Implement best practices in CLM to mitigate risk and enhance contractual outcomes; Integrate CLM solutions with other legal tech systems to create a cohesive technology ecosystem; Prepare for future developments in CLM and anticipate how they will affect corporate legal operations.	

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Corporates Legal	Building Skills for the Future - Exploring the future of professionals and the skills needed for AI driven work.	In this session, we will explore the evolving landscape of professional work in the age of artificial intelligence and the critical skills required to thrive in this new environment. Participants will learn about the future of work trends, the impact of AI on various professions, and the key competencies needed to adapt and excel in an AI-driven workplace. This session is perfect for professionals across industries who are looking to future-proof their careers and leverage AI to their advantage.		
Corporates Legal	How Gen Ai transforms a corporate legal department	In this session, we will explore the transformative impact of Generative AI on corporate legal departments. You will learn how advanced AI technologies are revolutionizing the ways in which legal work is conducted, enhancing efficiency, and altering the roles of legal professionals. This session will provide a comprehensive understanding of the capabilities of Generative AI and its practical applications in a corporate legal setting.	Upon completion of this session, participants will be able to: Identify the key functions of Generative AI in the context of a corporate legal department, Understand how Generative AI can optimize document review and contract analysis processes. Assess the implications of AI technology on legal research and due diligence, Discuss strategies for integrating Generative AI into existing legal workflows to improve productivity and decision-making.	