# ONESOURCE™ E-Invoicing

SAP S4/HANA Integration

tr

# **CONFIGURATION AND USER GUIDE**

**PRODUCT VERSION 1.1.0.0** 

**Document Version 1.0** 



#### **COPYRIGHT NOTICE**

© 2023 Thomson Reuters. All rights reserved. Republication or redistribution of Thomson Reuters content, including by framing or similar means, is prohibited without the prior written consent of Thomson Reuters. Thomson Reuters and the Kinesis logo are trademarks of Thomson Reuters and its affiliated companies. More information can be found here.

### LICENSE AGREEMENTS

Proprietary information of Thomson Reuters. Disclosure, use, or reproduction without the written authorization of Thomson Reuters is prohibited.

In compliance with the license agreements for the Open-Source Libraries leveraged by Thomson Reuters. Our customers can obtain copies of these libraries by contacting Technical Support at <a href="https://tax.thomsonreuters.com/support/onesource/indirect-tax/">https://tax.thomsonreuters.com/support/onesource/indirect-tax/</a>. The software documented within is Patent Pending in the United States.

### **DOCUMENT HISTORY**

VERSION NUMBER	VERSION DATE	SUMMARY
1.0.0.0	Oct 2023	First Release MVP 1.0
1.1.0.0	Dec 2023	Release MVP 1.1  ~ Support for countries with clearance model  ~ Support for Supplier e-invoices

### Table of Contents

PRODUCT VERSION 1.1.0.0	1
Document Version 1.0	1
COPYRIGHT NOTICE	2
LICENSE AGREEMENTS	2
DOCUMENT HISTORY	3
Integration Overview	6
Architecture and Design Overview	
Prerequisites	
Supported Business Process	8
Electronic Customer Invoices	8
Processing Customer Invoices	8
Checking Status of Electronic Documents	11
Receiving Business Responses	
Electronic Supplier Invoices	
Receiving Supplier Invoices	
Implementing Incoming Automatic Invoice Solution	
Installation and Set Up	
Importing Transport Objects	
BADI Implementation	
Change Field BADI	
Reviewing BTE Events	18
Adding User Menu to a Role	
S/4 HANA 2022 Compatibility	
Setting Up the Connection	20
Create OAUTH Profile	
Create OAUTH Configuration	21
Establish RFC Connections	
Receiving Supplier electronic invoices	31
Master Data Configuration	
Maintain VAT Registration Number for Company Code	
Maintain VAT Number for Customer	
Assign Party ID Types to Business Partner	35
Assign Party ID Types to Companies	36

Define Bank Accounts for Company Code	36
Configuring SAP S/4HANA	37
Activate Source Document Types Per Company Code	37
Define Interface Type per eDocument Type	38
Assign eDocument Type to Accounting Document Type	39
e-Document Process Setup for Country	39
e-Document Technical Settings per Country	40
Custom Tables / Configuration	41
Define SD Document Types	41
Define FI Document Types	41
Define Tax Category for ONESOURCE E-Invoicing (OEI)	42
Define Unit of measure mapping to ONESOURCE E-Invoicing (OEI)	43
Define Customer Type	44
Define Payment method mapping to ONESOURCE E-Invoicing (OEI)	45
Reviewing E-Document Process Manager Configuration	46
e-Document Process Steps	46
e-Document Process Toolbar Function Assignment	47
e-Document Function Codes for the Process Toolbar	48
e-Document Action Step	49
e-Document Process Step Determination	50
e-Document Process Step Interface Determination	51
Define ONESOURCE E-Invoicing (OEI) Schema	52
Define ONESOURCE E-Invoicing (OEI) Tax Schema	52
Statuses and Error Handling	53
ONESOURCE E-invoicing processes and statuses	53
Error Statuses and Handling	54
Cancelling Electronic Documents (Seller)	54
Appendix (Country Specific)	58
Japan OSS Notes	58

# **Integration Overview**

There is a rapid growth in countries mandating e-invoicing or continuous transaction control requirements globally as governments prioritize tax reform and real-time reporting, creating challenges for businesses to comply.

To help customers achieve complete e-invoicing compliance, Thomson Reuters has integrated with Pagero, a provider of an open business network that allows businesses all over the world to send and receive e-invoices using one single connection. ONESOURCE E-Invoicing is a centralized platform designed to streamline electronic invoicing management for multinational businesses who are being mandated to comply with e-invoicing regulations around the world.

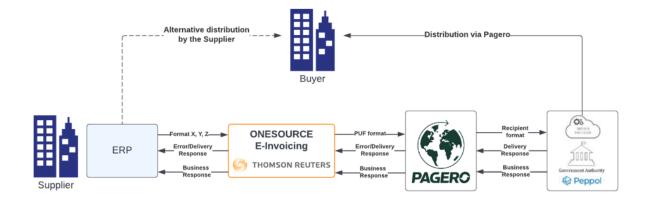
ONESOURCE E-Invoicing also gives customers a single access point to manage e-invoicing compliance. It offers pre-built integrations that connect businesses' financial systems, including SAP S/4HANA, minimizing cost and effort to comply.

ONESOURCE E-Invoicing benefits customers managing e-invoice mandates, providing:

- Centralized control E-invoicing compliance supported across networks and borders, managed within a single platform.
- **Reduced cost** Lower implementation costs, effort, and ongoing maintenance with pre-built integrations for SAP, in addition to other direct API integrations.
- **Simplified data management** Economies of scale across countries with universal data mapping.
- **Time saved** Maximized invoice flow supporting a faster time to payment, with automated e-invoice validation and data enrichment.

The addition of e-invoicing enhances the ONESOURCE suite, and Thomson Reuters now provides businesses with an end-to-end solution for indirect tax compliance, from tax determination and e-invoicing to compliance filing.

### **Architecture and Design Overview**



- The ONESOURCE E-Invoicing Integration for SAP S/4HANA will utilize SAP's e-document framework (Basic Solution) which allows Thomson Reuters to extract Financial Accounting (FI) or Sales and Distribution (SD) data. A corresponding e-document will be created and for processing from the e-document cockpit for further processing.
- TR's solution will perform the following functions:
  - ✓ Map the data to the required ONESOURCE E-Invoicing (OEI) JSON Structure.
  - ✓ Submit the payloads to the ONESOURCE E-Invoicing (OEI) Component.
  - ✓ Process responses & statuses
- Upon submission, the e-invoice will be sent to the Thomson Reuters
   ONESOURCE Electronic Invoice integration for validation and processing by
   Pagero and other electronic exchange authority e.g., PEPPOL.

### **Prerequisites**

Please take the following into account before installing the ONESOURCE E-Invoicing Integration for SAP S/4HANA:

- Minimum supported SAP system version is S/4HANA 2021
- You have made the Customizing settings required in SAP S/4HANA for the country you are implementing; For more information, refer to country-specific customizing specific for each country.

# **Supported Business Process**

### **Electronic Customer Invoices**

This section describes the supported processes for this integration using the eDocument Cockpit (EDOC\_COCKPIT) transaction.

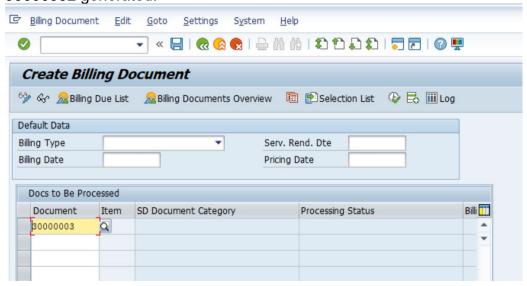
#### **Processing Customer Invoices**

This process supports the creation of electronic documents for invoices created in the SD or FI module and submit them electronically to the ONESOURCE E-Invoicing Integration for SAP S/4HANA

#### **Procedure:**

Post an invoice (SD or FI) in SAP S/4HANA
 When an invoice gets posted, the solution will automatically create a corresponding e-Document record in the eDocument Cockpit

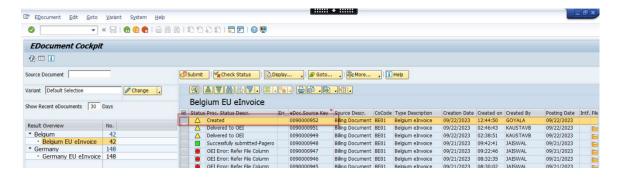
Example: Call Up Transaction VF01, enter delivery number and hit enter. Billing 90000952 generated.



A sales document is posted.

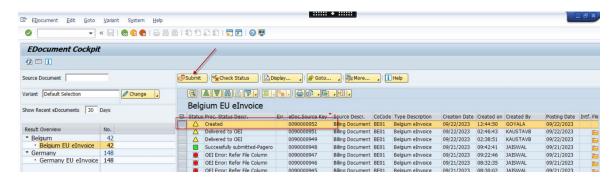


Open the transaction EDOC\_COCKPIT. A corresponding e-document with the same Billing document is created and ready for processing.

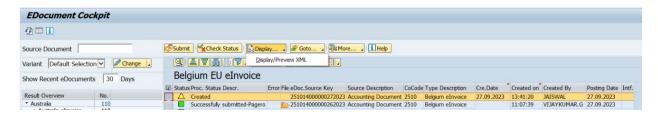


Select the e-Document and submit to ONESOURCE E-Invoicing (OEI) Solution for further processing by clicking "Submit"

The solution creates a JSON payload according to the ONESOURCE E-Invoicing (OEI) format and forwards it to ONESOURCE E-Invoicing (OEI)

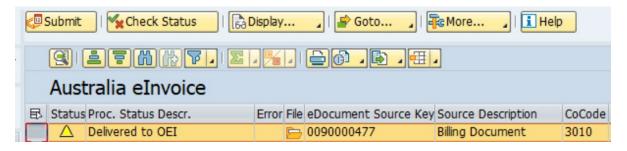


Xml file display: Select the document line, Hit Display -> Display

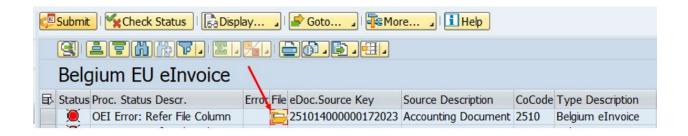


```
EDocument Cockpit
 <?xml version="1.0" encoding="UTF-8"?>
- <asx:abap xmlns:asx="http://www.sap.com/abapxml" version="1.0">
   - <asx:values>
          <ID>0E8978F1268B1EDE96A92ACBEBF88352</ID>
          <DOCUMENTNUMBER>0090000955
          <DUEDATE>2023-09-22</DUEDATE>
          <ISSUEDATE>2023-09-22</ISSUEDATE>
        - <EDOCUMENTTYPE>
             <NAME>INVOICE</NAME>
             <VALUE>INV</VALUE>
          </EDOCUMENTTYPE>
          <CUSTOMERTYPE>B2B</CUSTOMERTYPE>
          <TAXPOINTDATE>2023-09-22</TAXPOINTDATE>
          <EDOCUMENTCURRENCYCODE>EUR</EDOCUMENTCURRENCYCODE>
         - <ACCOUNTINGSUPPLIERPARTY>
            - <PARTY>
               - <PARTYENDPOINTID>
                   <VALUE>BE0999999999</VALUE>
                   <SCHEMEID>9925</SCHEMEID>
                </PARTYENDPOINTID>
               - <PARTYIDENTIFICATIONID>
                   <VALUE>BE015196782</VALUE>
                   <SCHEMEID>0088</SCHEMEID>
                </PARTYIDENTIFICATIONID>
                <PARTYNAME>Belgium Global Tax</PARTYNAME>
               - <POSTALADDRESS>
                   <POSTBOX>143</POSTBOX>
                   <STREETNAME>Route de Neufchateau</STREETNAME>
                   <ADDITIONALSTREETNAME/>
                   <BUILDINGNUMBER/>
                   <DEPARTMENT/>
                   <PLOTIDENTIFICATION/>
                   <CITYSUBDIVISIONNAME/>
                   <CITYNAME>Heks</CITYNAME>
```

Once the e-document is submitted, the status changes to "Delivered to OEI"



1. ONESOURCE E-Invoicing (OEI) performs the required validations and if the payload fails the OEI validations, it will return an OEI Error Message. Click on the attachment under the column "File" to view and analyze the error messages.



4. SAP S/4HANA updates the process status of the eDocument.

Submission of the electronic documents to ONESOURCE E-Invoicing (OEI) can be automated using background programs and jobs.

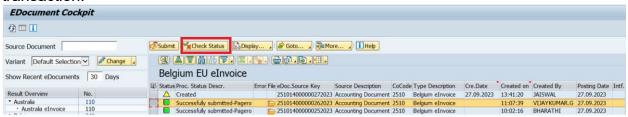
Other supported document types for electronic documents include Credit Memos, Debit Memos and Pre-Payments.

#### **Checking Status of Electronic Documents**

Throughout the lifecycle of the electronic document from the time of invoice submission from SAP to the Thomson Reuters ONESOURCE E-invoice component, you may be able to check and receive statuses of electronic documents.

#### **Procedure:**

Select the e-Document and click on the **CHECK STATUS** button from the e-Document transaction.



Checking statuses of the electronic documents can be automated using background programs and jobs.

The table below shows the possible statuses of electronic documents and their corresponding resulting actions.

Status	Description	Required Action
INP  In Progress - Pagero	In Progress by ONESOURCE E-Invoicing (OEI)	None

SUB Successfully submitted-Pagero	Success. Electronic document has been received by the government or another assigned authority	None
ERR  Error - Pagero	Validation error by ONESOURCE E-Invoicing (OEI)	Refer to the error description and make the necessary corrections. Refer to the section Statuses and Error Handling.

### **Receiving Business Responses**

In this process, you will be able to receive business responses from resulting actions of the receiver (the buyer) of the electronic document. These responses will be received as part of the CHECK STATUS process.

For example, a technically correct invoice may have been received, however, the buyer decides to reject the invoice due to a business reason e.g. incorrect reference, missing PO numbers, etc.

The table below shows the possible statuses of electronic documents and its corresponding resulting actions.

Status	Description	Required Action
BUA	Business Acceptance	None
BUR	Business Rejection	Refer to the section <u>Statuses</u> and Error Handling.

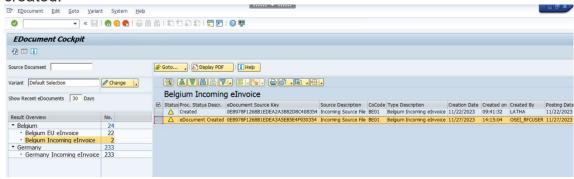
### **Electronic Supplier Invoices**

### **Receiving Supplier Invoices**

This process supports the creation of electronic documents for invoices sent by supplier to Pagero through ONESOURCE E-Invoicing Integration for SAP S/4HANA

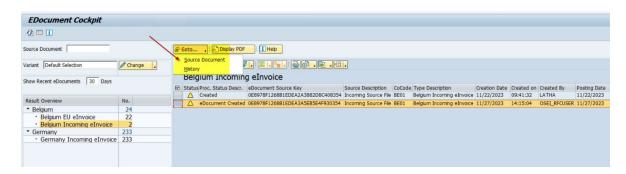
#### **Procedure:**

 Receiving Supplier Invoice from ONESOURCE E-Invoicing, When an invoice is received, the system will automatically generate a corresponding e-Document record in the eDocument Cockpit Go to transaction EDOC\_COCKPIT. A corresponding e-document document is created.



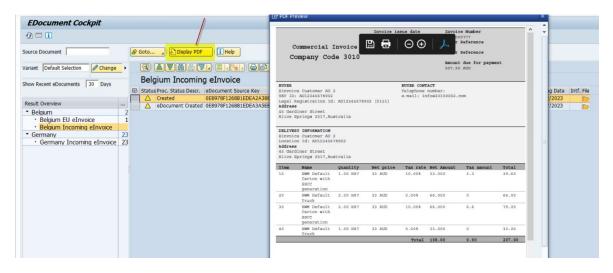
Select the e-Document and submit to ONESOURCE E-Invoicing (OEI) Solution for further Display"

To display the XML file, select the document line, Click on Goto->Source Document



```
EDocument Cockpit
 <?xml version="1.0" encoding="UTF-8"?>
 <asx:abap xmlns:asx="http://www.sap.com/abapxml" version="1.0">
   - <asx:values>
      - <SOURCE>
          <ID>ac4c3f7a-e00a-4be0-a24f-6e76210d5ce1</ID>
           <DOCUMENTNUMBER>SAK_1701094209/DOCUMENTNUMBER>
           <SOURCESYSTEM/>
           <ISSUEDATE>2023-11-02</ISSUEDATE>
           <ISSUETIME/>
           <DUEDATE>2023-07-20</DUEDATE>
         - <EDOCUMENTTYPE>
              <NAME/>
              <VALUE>INV</VALUE>
           </EDOCUMENTTYPE>
           <CUSTOMERTYPE>B2B</CUSTOMERTYPE>
           <DESCRIPTIONS/>
           <TAXPOINTDATE/>
           <EDOCUMENTCURRENCYCODE>AED</EDOCUMENTCURRENCYCODE>
           <TAXCURRENCYCODE>USD</TAXCURRENCYCODE>
           <ACCOUNTINGCOST/>
           <BUYERREFERENCE/>
           <EDOCUMENTPERIODS/>
         - <ORDERREFERENCE>
              <ID/>
              <SALESORDERID/>
              <ISSUEDATE/>
           </ORDERREFERENCE>
           <BILLINGREFERENCES/>
           <DESPATCHDOCUMENTREFERENCES/>
           <RECEIPTDOCUMENTREFERENCES/>
           <ORIGINATORDOCUMENTREFERENCES/>
           <CONTRACTDOCUMENTREFERENCES/>
           <ADDITIONALDOCUMENTREFERENCES/>
           <PROJECTREFERENCES/>
         - <ACCOUNTINGSUPPLIERPARTY>
            - <PARTY>
               - <PARTYENDPOINTID>
                    <VALUE>BE099999991</VALUE>
                    <SCHEMEID/>
```

4. To display the invoice in a human readable format, select the e-Document and click Display PDF for Display.



### **Implementing Incoming Automatic Invoice Solution**

At this point, we are not offering an incoming invoice solution to automatically post the electronic supplier invoice.

You may, however, implement your own incoming automation solution by Implementing the BAdI eDocument Incoming Automation (EDOC\_INCOM\_CONNECTOR).

## Installation and Set Up

### **Importing Transport Objects**

As part of the setting up of this Integration, you will have to import the Thomson Reuters provided transports. Import the provided transports in the following order:

Transport	Content
GN4K900827	ONESOURCE E-Invoicing Integration SAP S/4HANA 1.1.0.0 - Code
GN4K900831	ONESOURCE E-Invoicing Integration SAP S/4HANA 1.1.0.0-Config
GN4K900811	ONESOURCE E-Invoicing Integration SAP S/4HANA 1.1.0.0 - Role

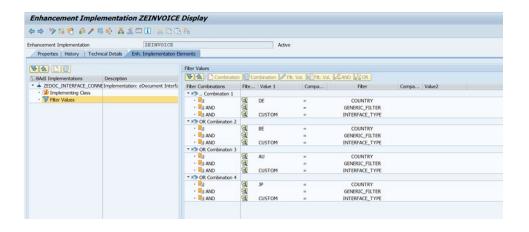
### **BADI Implementation**

#### **Procedure:**

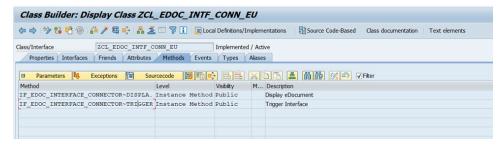
Create custom implementation of the BADI **EDOC\_INTERFACE\_CONNECTOR** in transaction **SE18**.



Maintain filters for the countries in scope. As an example, it would be countries Australia (AU), Belgium (BE) or Japan (JP).







Add include – /TROSEI/DISPLAY\_EDOCUMENT in the method DISPLAY\_DOCUMENT.

Add include – /TROSEI/INTF\_CONN\_TRIGGER in the method TRIGGER.

```
Class Builder Class ZCL_EDOC_INTF_CONN_EU Display

Description

Descri
```

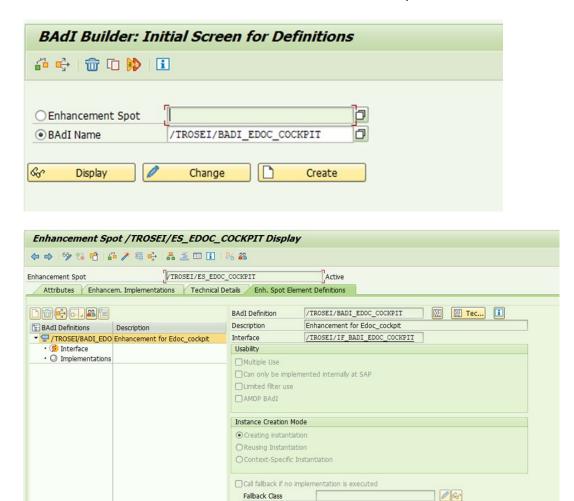
### **Change Field BADI**

A custom BADI /TROSEI/BADI\_EDOC\_COCKPIT is provided as part of the TR standard package.

This BADI is used to adjust/modify the customer (AR or FI) e-invoice request which is sent to OEI. This BADI has a changing parameter which is in the request with the implementation class method - "add\_custome\_field\_value".

Changes carried out in this implementation method will overwrite the values of the standard mapping of the source (SAP) to target (ONESOURC E-invoicing) fields. This BADI implementation is independent of any filter values and is not designed as a multi-use BAD.

The screen below shows an illustration of the BADI implementation -



### **Reviewing BTE Events**

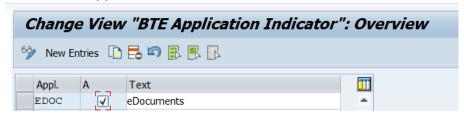
Business Transaction Event (BTE) is required to enable the creation of electronic documents using the **eDocument Cockpit** (EDOC\_COCKPIT) transaction. You may already have this pre-installed on your system, this step is to review the configuration for completeness.

Implementation Example Classes

#### **Procedure**

1. Go to transaction FIBF.

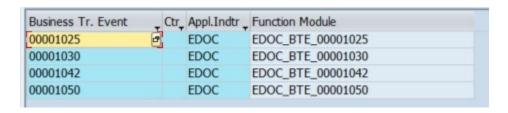
- 2. choose More > Settings > Identification > SAP Applications.
- 3. Ensure the application **EDOC** is checked.



Review also the supported functions for e-documents.

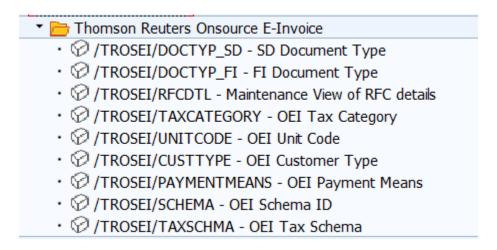
#### **Procedure**

- From transaction FIBF, go to More >Settings > P/S Modules... of an SAP Application.
- 2. Register the following function modules:



### Adding User Menu to a Role

For users to be able to access the setup and configurations for this integration, we delivered an SAP User Menu. You would need to provide users with access to the /TROSEI/GENERAL role.

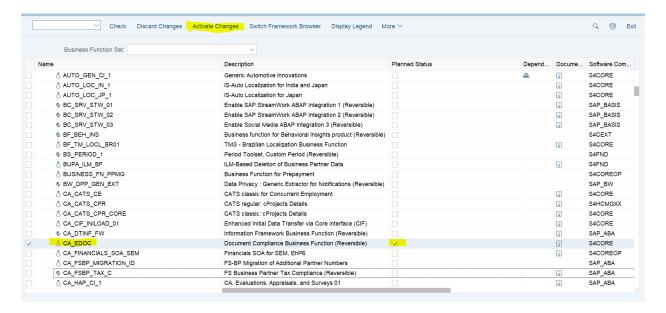


### S/4 HANA 2022 Compatibility

If you are on S/4HANA 2022 version and above, additionally you are required to activate the document compliance business function CA EDOC.

#### **Procedure**

- 1. Go to T-code **SFW5** and expand the ENTERPRISE\_BUSINESS\_FUNCTIONS node and navigate to the item **CA EDOC**.
- Select this item, click on the Planned Status checkbox and click on Activate Changes. This will trigger a background process to activate the switch.



### **Setting Up the Connection**

To establish connectivity to ONESOURCE E-Invoicing (OEI) system, the following configuration activities need to be set in in SAP S/4HANA:

#### Create OAUTH Profile

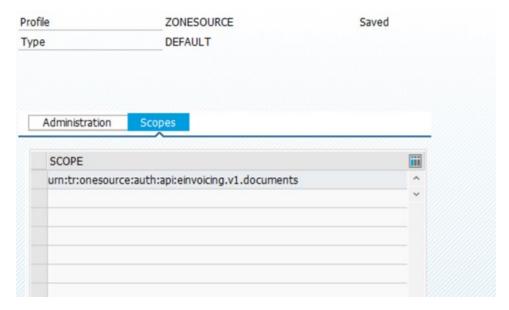


This configuration is transportable via Transport Request

#### **Procedure**

- 1. Go to T-code **SE80**
- Choose the appropriate package, right-click and choose Create > Others > OAuth 2.0 Client Profile

3. Enter name: ZONESOURCE, Type: Default, Scope: urn:tr:onesource:auth:api:einvoicing.v1.documents



4. Save the configuration.

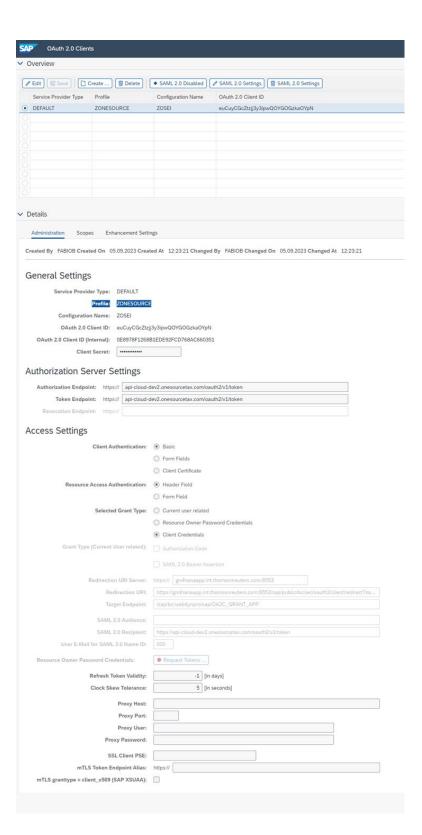
#### **Create OAUTH Configuration**



This configuration needs to be done manually for every client.

#### **Procedure**

- 1. Open transaction code OA2C\_CONFIG
- 2. Click on Create
- 3. You will need to input the following information:
  - Service Provider Type: DEFAULT
  - Profile: ZONESOURCE
  - Configuration Name: ZOSEI
  - Client ID: <Provided by TR during on-boarding>
  - Client Secret: <Provided by TR during on-boarding>
  - Authorization endpoint: <Provided by TR during on-boarding>
  - Token endpoint: <Provided by TR during on-boarding>
  - Client Authentication: Basic
  - Grant Type: Client Credentials
- 4. Save. In the end, it should look like the following:



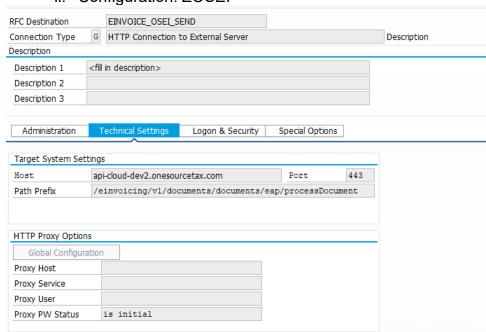
#### **Establish RFC Connections**

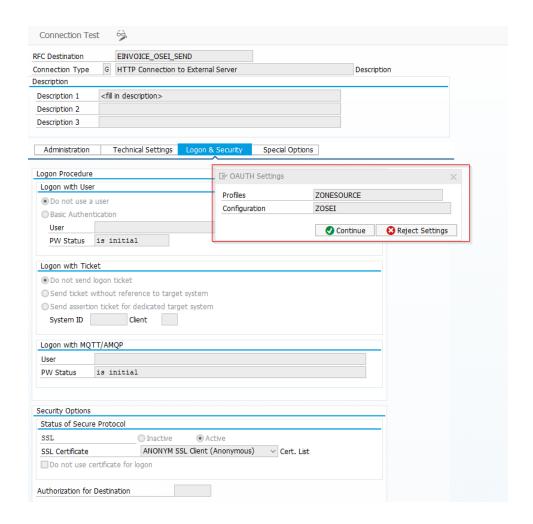
#### **Procedure**

Go to transaction **SM59** and create RFC connections with type "G" for each ONESOURCE E-Invoicing (OEI) endpoint as shown below:

#### 1. EINVOICE\_OSEI\_SEND

- a. Host: api-cloud-dev2.onesourcetax.com
- b. Port: 443
- c. Path Prefix: /einvoicing/v1/documents/documents/eap/processDocument
- d. Oauth Settings
  - i. Profiles: ZONESOURCEii. Configuration: ZOSEI





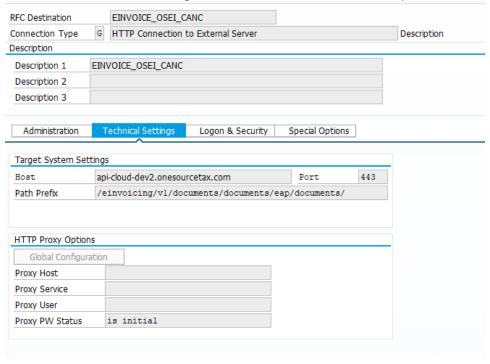
#### 2. EINVOICE\_OSEI\_OAUTH2

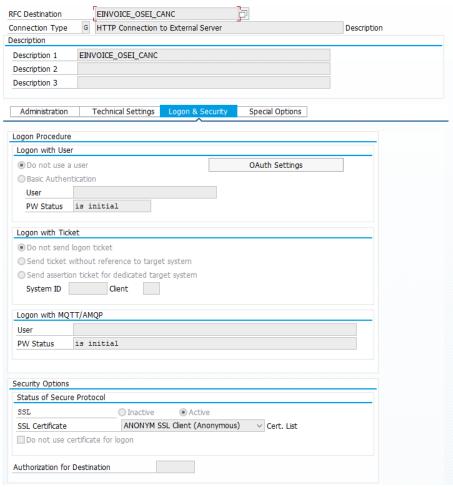
- a. Host: api-cloud-dev2.onesourcetax.com
- b. Port:
- c. Path Prefix: /oauth2/v1/token/

RFC Destination	EINVOICE_OSEI_OAUTH2	
Connection Type G	HTTP Connection to External Server	Description
Description		
Description 1 EIN	VOICE_OSEI_OAUTH2	
Description 2		
Description 3		
Administration	Fechnical Settings Logon & Security Special Options	
Administration	Centical Security Special options	
Target System Settings	S	
	ni-cloud-dev2.onesourcetax.com Port	
	pauth2/v1/token/	
Pacificia / C	audil2/ VI/ COXCII/	
HTTD Brown Ontions		
HTTP Proxy Options		
Global Configuration		
Proxy Host		
Proxy Service		
Proxy User		
Proxy PW Status	is initial	
RFC Destination  Connection Type	EINVOICE_OSEI_OAUTH2   G HTTP Connection to External Server Description	
Description	Description	
Description 1	INVOICE_OSEI_OAUTH2	
Description 2		
Description 3		
Administration	Technical Settings Logon & Security Special Options	
Logon Procedure		
Logon with User		
Do not use a use		
Basic Authentica	tion	
User PW Status is	; initial	
PVV Status 13	1110141	
Logon with Ticket		
Do not send log	on ticket	
	out reference to target system	
8	icket for dedicated target system	
System ID	Client	
Logon with MQTT/	AMQP	
User		
PW Status is	initial	
Security Options		
Status of Secure Pr	rotocol	
SSL	○ Inactive	
SSL Certificate	ANONYM SSL Client (Anonymous) V Cert. List	
Do not use certif	ficate for logon	
Authorization for Des	stination	

### 3. EINVOICE\_OSEI\_CANC

- a. Host: api-cloud-dev2.onesourcetax.com
- b. Port: 443
- c. Path Prefix: /einvoicing/v1/documents/documents/eap/documents/



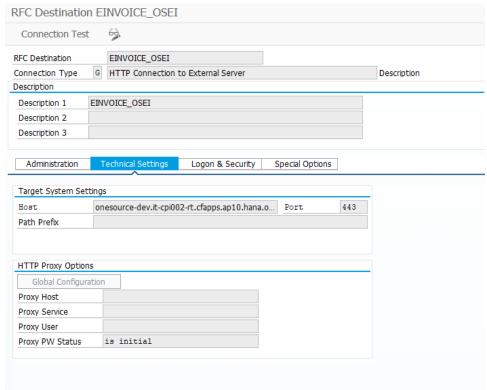


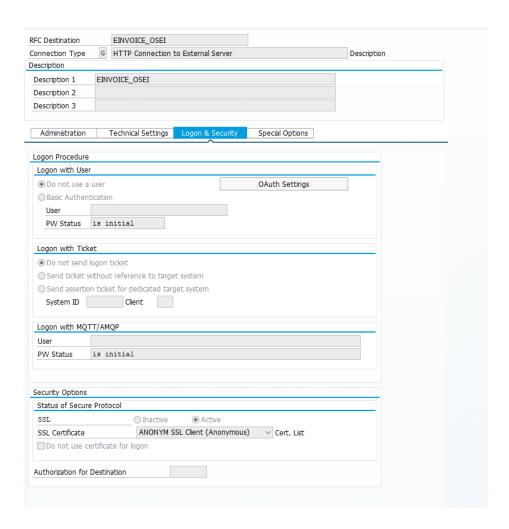
- d. EINVOICE\_OSEI\_STATUS
- e. Host: api-cloud-dev2.onesourcetax.com
- f. Port: 443
- g. Path Prefix: /einvoicing/v1/documents/documents/eap/documents/

C Destination	Е	Invoice_OSEI_STATUS_RFC			
nnection Type	G H	TTP Connection to External Server			Description
scription					
escription 1	Check	Status RFC OEI			
escription 2					
escription 3					
Administration	Tec	hnical Settings Logon & Security	/ Special Optio	ons	
arget System Sett	ings				
ost	api-cl	oud-dev2.onesourcetax.com	Port	443	
ath Prefix	/ein	voicing/vl/documents/documents	s/eap/documents	3/	
TTP Proxy Options	5				
Global Configura	tion				
roxy Host					
roxy Service					
roxy User					
roxy PW Status	is	initial			
TOXY FVV Status	10	Intotal			
DEC Destination	_				
	· -				
RFC Destination		Invoice_OSEI_STATUS_RFC   TTD Connection to External Server		Doccrint	ion
Connection Type		Invoice_OSEI_STATUS_RFC  TTP Connection to External Server		Descript	ion
Connection Type Description	G H	TTP Connection to External Server		Descript	ion
Connection Type	G H			Descript	ion
Connection Type Description Description 1	G H	TTP Connection to External Server		Descript	ion
Connection Type Description Description 1 Description 2	G H	TTP Connection to External Server		Descript	ion
Connection Type Description Description 1 Description 2	G H	TTP Connection to External Server Status RFC OEI	Special Options	Descript	ion
Connection Type Description Description 1 Description 2 Description 3	G H	TTP Connection to External Server Status RFC OEI	Special Options	Descript	ion
Connection Type Description Description 1 Description 2 Description 3  Administration  Logon Procedure	G H	TTP Connection to External Server Status RFC OEI	Special Options	Descript	ion
Connection Type Description Description 1 Description 2 Description 3  Administration  Logon Procedure Logon with User	G H	TTP Connection to External Server  Status RFC OEI  chnical Settings Logon & Security	·	Descript	ion
Connection Type Description Description 1 Description 2 Description 3  Administration  Logon Procedure Logon with User  Do not use a tellogon	Check Te	TTP Connection to External Server  Status RFC OEI  chnical Settings Logon & Security	Special Options  OAuth Settings	Descript	ion
Connection Type Description Description 1 Description 2 Description 3  Administration  Logon Procedure Logon with User  Do not use a to Basic Authentic	Check Te	TTP Connection to External Server  Status RFC OEI  chnical Settings Logon & Security	·	Descript	ion
Connection Type Description Description 1 Description 2 Description 3  Administration  Logon Procedure Logon with User  Do not use a to Basic Authenti	Check Te	TTP Connection to External Server  Status RFC OEI  chnical Settings Logon & Security	·	Descript	ion
Connection Type Description  Description 1 Description 2 Description 3  Administration  Logon Procedure Logon with User  Do not use a u Basic Authenti	Check Te	TTP Connection to External Server  Status RFC OEI  chnical Settings Logon & Security	·	Descript	ion
Connection Type Description Description 1 Description 2 Description 3  Administration  Logon Procedure Logon with User  Do not use a to Basic Authenti	Check Te	TTP Connection to External Server  Status RFC OEI  chnical Settings Logon & Security	·	Descript	ion
Connection Type Description  Description 1 Description 2 Description 3  Administration  Logon Procedure Logon with User  Do not use a use	G H Check Te	TTP Connection to External Server  Status RFC OEI  chnical Settings Logon & Security  tial	·	Descript	ion
Connection Type Description  Description 1 Description 2 Description 3  Administration  Logon Procedure Logon with User  Description 3  Administration	G H Check Te	TTP Connection to External Server  Status RFC OEI  chnical Settings Logon & Security  tial	·	Descript	ion
Connection Type Description  Description 1 Description 2 Description 3  Administration  Logon Procedure Logon with User  Do not use a user and the second procedure of the sec	Check  Te  Check  Te  Check  Te  Check  Te  Check  Check  Te	TTP Connection to External Server  Status RFC OEI  chnical Settings Logon & Security  tial	·	Descript	ion
Connection Type Description  Description 1 Description 2 Description 3  Administration  Logon Procedure Logon with User  Do not use a user and the second procedure of the sec	Check  Te  Check  Te  Check  Te  Check  Te  Check  Check  Te	Status RFC OEI  chnical Settings Logon & Security  tial  ket eference to target system	·	Descript	ion
Connection Type Description  Description 1 Description 2 Description 3  Administration  Logon Procedure  Logon with User  Do not use a user and the second procedure of the second logon with Ticke  Do not send logon with Ticke  Send ticket with Send assertion system ID	Check  Tel  Check  Tel  Graph H  Check  Tel  Tel  Tel  Tel  Tel  Tel  Tel  Te	Status RFC OEI  chnical Settings Logon & Security  tial  ket eference to target system for dedicated target system Client	·	Descript	ion
Connection Type Description  Description 1 Description 2 Description 3  Administration  Logon Procedure Logon with User  Do not use a use a same and to be a sa	Check  Tel  Check  Tel  Graph H  Check  Tel  Tel  Tel  Tel  Tel  Tel  Tel  Te	Status RFC OEI  chnical Settings Logon & Security  tial  ket eference to target system for dedicated target system Client	·	Descript	ion
Connection Type Description  Description 1 Description 2 Description 3  Administration  Logon Procedure  Logon with User  Description 3  Administration  Logon Procedure  Do not use a use	Check  Tel  Check  Tel  GHA  Tel  Tel  Tel  Tel  Tel  Tel  Tel  Te	Status RFC OEI  chnical Settings Logon & Security  tial  ket eference to target system for dedicated target system Client	·	Descript	ion
Connection Type Description  Description 1 Description 2 Description 3  Administration  Logon Procedure  Logon with User  Description 3  Administration  Logon Procedure  Do not use a use	Check  Tel  Check  Tel  Graph H  Check  Tel  Tel  Tel  Tel  Tel  Tel  Tel  Te	Status RFC OEI  chnical Settings Logon & Security  tial  ket eference to target system for dedicated target system Client	·	Descript	ion
Connection Type Description  Description 1 Description 2 Description 3  Administration  Logon Procedure  Logon with User  Description 3  Administration  Logon Procedure  Do not use a use	Check  Tel  Check  Tel  GHA  Tel  Tel  Tel  Tel  Tel  Tel  Tel  Te	Status RFC OEI  chnical Settings Logon & Security  tial  ket eference to target system for dedicated target system Client	·	Descript	ion
Connection Type Description Description 1 Description 2 Description 2 Description 3  Administration  Logon Procedure Logon with User  Do not use a u Basic Authenti User PW Status  Logon with Ticke Do not send ic Send ticket wi Send assertion System ID  Logon with MQT User PW Status	Check  Tel  Check  Tel  GHA  Tel  Tel  Tel  Tel  Tel  Tel  Tel  Te	Status RFC OEI  chnical Settings Logon & Security  tial  ket eference to target system for dedicated target system Client	·	Descript	ion
Connection Type Description  Description 1 Description 2 Description 3  Administration  Logon Procedure Logon with User  Description 3  Description 3  Administration  Logon Procedure Logon with User  Description 3  Description 3  Logon with Ticke  Description 3  Logon with Ticke  Description 3  Logon with Ticke  Description 3  Logon with Michael Companies and Seption System ID  Logon with MQT  User  PW Status  Security Options	GHH Check  Te  Ser  Cation  It  Check  The  Check	Status RFC OEI  chnical Settings Logon & Security  tial  chical Settings Logon & Security  tial  chical Settings Logon & Security  tial	·	Descript	ion
Connection Type Description Description 1 Description 2 Description 2 Description 3  Administration  Logon Procedure Logon with User  Do not use a u Basic Authenti User PW Status  Logon with Ticke Do not send ic Send ticket wi Send assertion System ID  Logon with MQT User PW Status	GHH Check  Te  Ser  Cation  It  Check  The  Check	Status RFC OEI  Chnical Settings Logon & Security  tial  ket eference to target system for dedicated target system Client  Ditial	·	Descript	ion
Connection Type Description Description 1 Description 2 Description 2 Description 3  Administration  Logon Procedure Logon with User  Do not use a user and logon with Ticke Do not send logon with Ticke Send ticket with Send assertion System ID  Logon with MQT User  PW Status  Security Options Status of Secure	GHH Check  Te  Ser  Cation  It  Check  The  Check	Status RFC OEI  chnical Settings Logon & Security  tial  chical Settings Logon & Security  tial  chical Settings Logon & Security  tial	OAuth Settings	Descript	ion
Connection Type Description  Description 1 Description 2 Description 2 Description 3  Administration  Logon Procedure Logon with User  Do not use a to Basic Authenti User  PW Status  Logon with Ticke Do not send to System ID  Logon with MQT User  PW Status  Security Options Status of Secure SSL	Check  Te  Check  Te  Cation  It  Check  Tre  Cation  Tre  Cation  Cat	Status RFC OEI  chnical Settings Logon & Security  tial  chical Settings Logon & Security  tial  inactive Active  ANONYM SSL Client (Anonymous)	·	Descript	ion

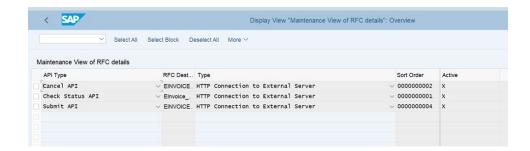
#### 4. EINVOICE\_OSEI

- a. Host: onesource-dev.it-cpi002-rt.cfapps.ap10.hana.ondemand.com
- b. Port:443
- c. Path Prefix:





Maintain the required entries by calling transaction /TROSEI/RFCDTL with the RFC destinations created above. For each API Type maintain the RFC Destinations you have created in the steps above.



### **Receiving Supplier electronic invoices**

This section lists out the steps required to connect your SAP S/4 HANA system to ONESOURCE E-Invoice (OEI) for receiving and processing of supplier electronic invoices.

#### ODATA for Supplier Electronic Invoices

As part of the transport package an API(OData) will be available in the SAP S4 system. OData service name is -/TROSEI/EINV\_PROJ\_SRV.
Supported authentication method - Basic Authentication.

After importing the transport objects into your SAP S/4HANA system, perform the following steps:

1) Register and activate the OData service mentioned above, using transaction /IWFND/MAINT\_SERVICE.



2) Using the same transaction, add any missing System Alias.

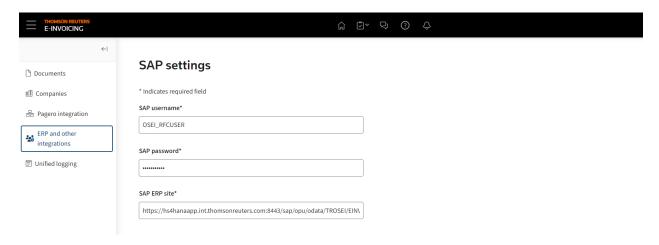
- 3) Create SAP user credentials with all the required authorization to call the service.
- 4) Configure the OData service endpoint and user credentials within the ONESOURCE E-Invoice application. Refer to section Maintaining connectivity settings in ONESOURCE E-Invoice Application

#### Example of the OData service endpoint:

https://gn4hanaapp.int.thomsonreuters.com:8553/sap/opu/odata/TROSEI/EINV\_PROJ\_SRV/eInvoiceSet?

#### Maintaining Connectivity Settings in ONESOURCE E-Invoice Application

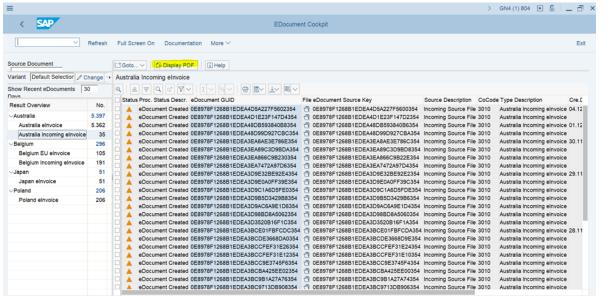
On the ONESOURCE Electronic platform, go to **ERP and Other Integrations** >**SAP Settings** page and configure the SAP username, password and OData Service URL.



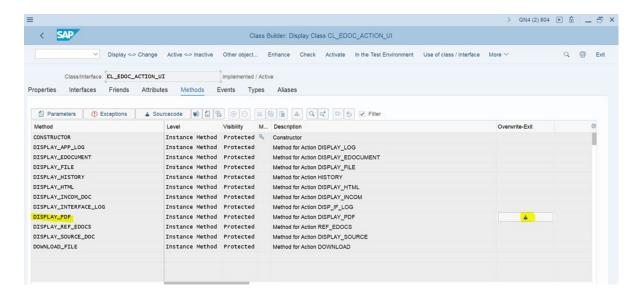
#### Setting Up Display of PDF

The display PDF option is enabled for electronic incoming invoices via the 'eDocument Process Toolbar Function Assignment'. This configuration is enabled as part of the transport objects provided by Thomson Reuters.

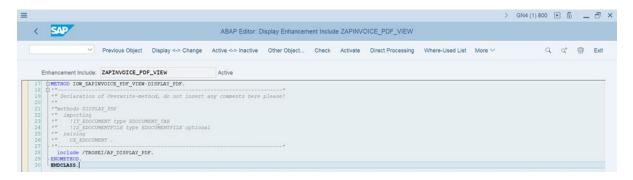
You will be able to see this Display PDF option on E-document Cockpit for Incoming Invoices.



Once the 'Display PDF' button is visible in the eDocument cockpit, create an overwrite exit for the method 'DISPLAY\_PDF' of the class CL\_EDOC\_ACTION\_UI.



In the overwrite exit, use the include program '/TROSEI/AP\_DISPLAY\_PDF'.



# **Master Data Configuration**

Maintain the following master data for your customers and company codes:

### Maintain VAT Registration Number for Company Code

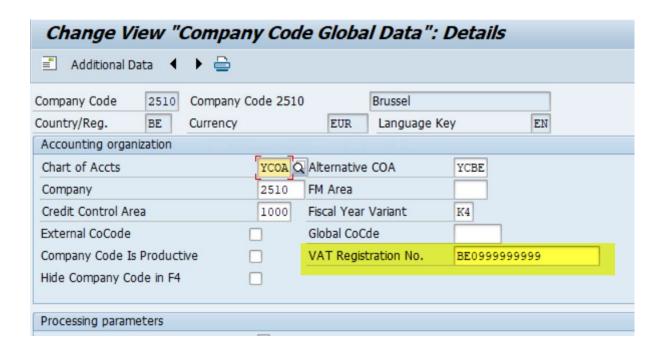
Your company is identified in the Peppol network using the VAT Registration Number; therefore, you must maintain this information for each company code in the company global parameters.

This configuration is also used to identify the respective company code for electronic supplier invoices.

#### **Procedure**

- a. Transaction code **OBY6.** Search for company and double click on it.
- b. Under Accounting Organization, maintain value for VAT Registration No.
- c. Save entries.

Example: Company assigned to VAT number as party ID type (For Company 2510: Belgium)



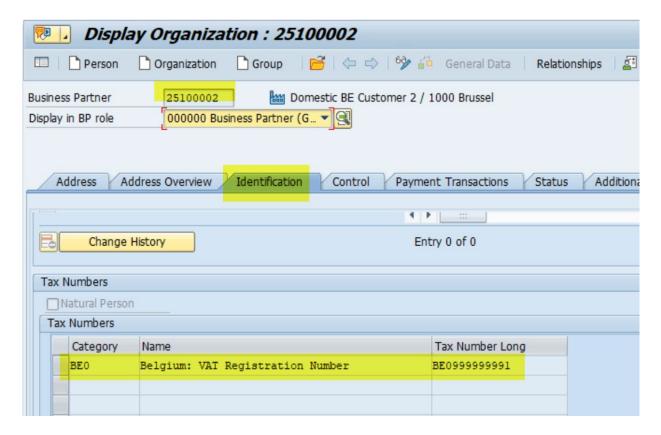
### **Maintain VAT Number for Customer**

Your customers are identified in the Peppol network using the VAT Number; therefore, you must maintain this information in the customer master (business partner).

#### **Procedure**

- a. Transaction code **BP**. Open master data for customer.
- b. Under Identification tab, enter the corporate number (Category BE0: Belgium VAT Registration Number) and the Tax number.
- c. Save entries.

Example: Customer assigned to VAT number as party ID type (category BE0: Belgium VAT Registration Number)



### **Assign Party ID Types to Business Partner**

Companies exchanging electronic documents using the Peppol network must identify themselves. For each business partner, you specify by which ID type they're registered in the Peppol network. For example, some may use VAT, others, Global Number Identification, or any other identification required locally.

#### **Procedure**

- a. Search EDOEUBUPAV view using transaction SM30. Choose new entries.
- b. Create an entry for each customer and party ID type combination.
- c. Save entries.

Example: Customer assigned to VAT number as party ID type (For Country BE: Belgium)



### **Assign Party ID Types to Companies**

To identify your companies in the Peppol network, for each company code, you specify by which ID type they're registered. Use VAT, others, Global Number Identification, or any other identification required locally.

#### **Procedure**

- a. Search **EDOEUCOMPV** view using SM30. Choose new entries.
- b. Create an entry for company code and party ID type combination.
- c. Save entries.

Example: Company assigned to VAT number as party ID type (For Company 2510: Belgium)



### **Define Bank Accounts for Company Code**

To define the bank account for your company code that is displayed in the electronic document. If you have multiple bank accounts, you can maintain the ones relevant for the documents that are submitted using the Peppol network. If you don't maintain any bank account, all bank accounts that exist in your company master data are displayed.

#### **Procedure**

- a. Search **EDOEUBANKACCV** view using SM30. Choose new entries.
- b. Create an entry for company code, house bank, account ID and payment means.
- c. Save entries.

Example: Bank Account (For Company code 2510: Belgium)



## **Configuring SAP S/4HANA**

## **Activate Source Document Types Per Company Code**

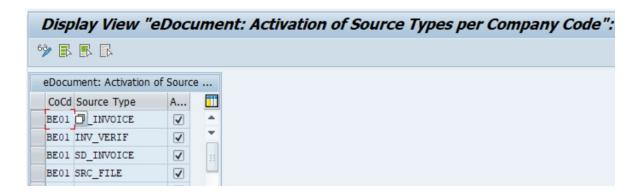
For a company code, you can define for which type of source document you want electronic documents to be created. You can define multiple entries for one company code.

#### **Procedure**

- a. Search **EDOCOMPANYACTIV** view using **SM30**. Choose new entries.
- b. Create entry for a combination of company code and source document, select the Active checkbox for each combination.
- c. Save entries.

Example: To activate accounting and billing document for your company code (BE01: Belgium as example), maintain below entries.

For customer electronic documents, assign source type **FI\_INVOICE**, **INV\_VERIF** and **SD\_INVOICE**. For buyer electronic documents, assign source type **SRC\_FILE**.



## **Define Interface Type per eDocument Type**

For each company code and eDocument type combination, you define the interface type that the system uses for the generation of e-Documents as well as for sending to the ONESOURCE E-Invoice component.

#### **Procedure**

- a. Go to **EDOINTTYPEV** view using SM30. Choose new entries.
- b. Create an entry for each combination of company code and eDocument type.
- c. Save entries.

Example: For your company code (BE01: Belgium as example), maintain below entries. Assign Interface Type **Customer-specific** to all company code/ eDocument type combinations.



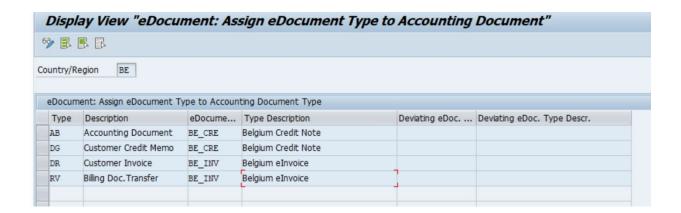
# **Assign eDocument Type to Accounting Document Type**

This configuration is maintained to trigger generation of e-Documents when an accounting document is created.

#### **Procedure**

- a. Search **T003EDOCV** view using SM30. Select Country/Region, Choose new entries.
- b. Create an entry for a Source document type assign eDocument type.
- c. Save entries.

Example: For country (BE: Belgium as example), maintain below entries.



## e-Document Process Setup for Country

As a prerequisite, you must assign eDocument Process to Ref process and country.

#### **Procedure**

- a. Call up transaction SM30.
- b. Enter **EDOPROCESSV** in the Table/View field. Choose Maintain.
- c. Choose New Entries.
- d. Enter eDoc process, reference Process and country.
- e. Create entries for other countries.
- f. Save your entries

#### Example

For customer electronic invoices, assign Ref. Proc. **ZTROEI** For supplier electronic invoices, assign Ref. Proc. **ZTROEIIN** 

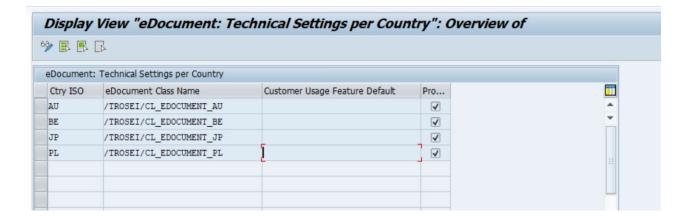


## e-Document Technical Settings per Country

As a prerequisite, you must assign the Country code to class and customer usage.

#### **Procedure**

- a. Call up transaction SM30.
- b. Enter **EDOCOUNTRYTCH** in the Table/View field. Choose Maintain.
- c. Choose New Entries.
- d. For each country code, assign an eDocument class name that begins with '/TROSEI' and ends with the respective country code, such as 'BE'.
- e. Select the Proc Mgr checkbox.
- f. Save your entries



## **Custom Tables / Configuration**

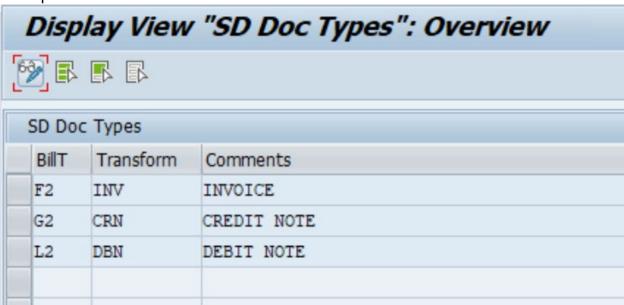
## **Define SD Document Types**

As a prerequisite, you must define SD Document Types. This is required to map the invoice and credit memos type codes (as per table TVFK) defined in your system with the external values accepted by ONESOURCE E-Invoicing (OEI).

#### **Procedure**

- a. Call up transaction /TROSEI/DOCTYP SD
- b. Choose New Entries.
- d. Create entries for allowed billing types.
- f. Save your entries

#### Example



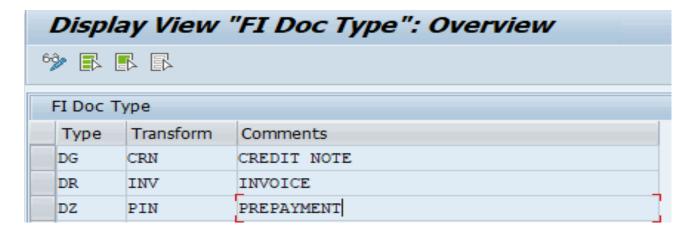
## **Define FI Document Types**

As a prerequisite, you must define FI Document Types. This is required to map the invoice and credit memos type codes (as per table T003) defined in your system with the external values accepted by ONESOURCE E-Invoicing (OEI).

#### **Procedure**

- a. Call up transaction /TROSEI/DOCTYP\_FI
- b. Choose New Entries.
- d. Create entries for allowed document types.
- f. Save your entries

#### Example



# **Define Tax Category for ONESOURCE E-Invoicing** (OEI)

As a prerequisite, you must define Tax Category for ONESOURCE E-Invoicing (OEI). This is required to map the country/region specific tax category codes in your system to the ones required by ONESOURCE E-Invoicing (OEI).

#### **Procedure**

- a. Call up transaction /TROSEI/TAXCATEGORY
- b. Choose New Entries.
- d. Create entries for allowed procedures.
- f. Save your entries

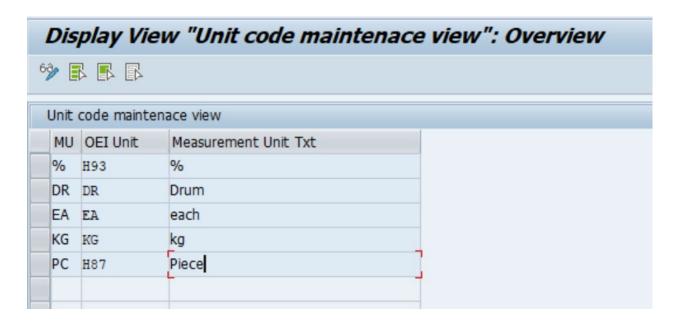
Displa	ay	View "Tax Category OEI": Overv	iew of Selecte	d Set
<b>*</b> 🚯 [				
Tax Cate	egor	y OEI		
Proc.	Tx	Description	OEI Tax	OEI Description
OTXBE	00	Sale BE Exempt art. 44 BE VAT Code-0%	E	
OTXBE	11	Sale BE goods and serv6%	S	
OTXBE	12	Sale BE goods and serv12%	S	
OTXBE	13	Sale BE goods and serv21%	S	

## Define Unit of measure mapping to ONESOURCE E-Invoicing (OEI)

As a prerequisite, you must define Unit code for ONESOURCE E-Invoicing (OEI). This mapping is used to convert internal unit of measure code to ONESOURCE E-Invoicing (OEI) network code where your system units and ONESOURCE E-Invoicing (OEI) unit are not same.

#### **Procedure**

- a. Call up transaction /TROSEI/UNITCODE
- b. Choose New Entries.
- d. Create entries for system units of measure (MU) mapping to ONESOURCE E-Invoicing (OEI).
- f. Save your entries



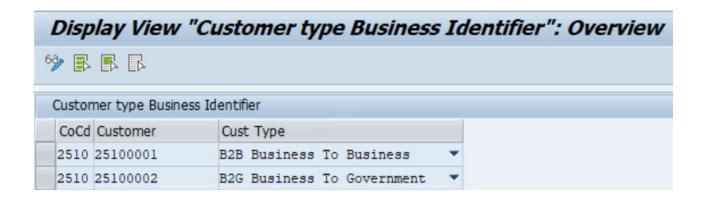
To review the list of Unit of Measure used by Pagero refer to PUF Unit of Measure

## **Define Customer Type**

This setting is to identify your customers as either a "Business to Business" or "Business to Government" party.

#### **Procedure**

- a. Call up transaction /TROSEI/CUSTTYPE
- b. Choose New Entries.
- d. Create entries for Customers for each company code. Identify your customer as either "Business to Business" or Business to Government".
- f. Save your entries



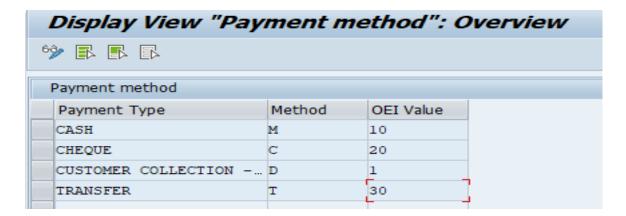
## Define Payment method mapping to ONESOURCE E-Invoicing (OEI)

As a prerequisite, you must define payment methods to ONESOURCE E-Invoicing (OEI). This value mapping to map the payment means defined in your system with the external values accepted by ONESOURCE E-Invoicing (OEI) standard UNCL4461 code list subset BII2.

#### **Procedure**

- a. Call up transaction /TROSEI/PAYMENTMEANS
- b. Choose New Entries.
- d. Create entries for allowed payment methods.
- f. Save your entries

#### Example



To review the list of payment methods used by Pagero refer to PUF Payment Methods

# Reviewing E-Document Process Manager Configuration

The following section describes the process manager configuration that is required to be set up to work with the ONESOURCE™ E-Invoicing Integration for SAP S/4HANA. These configuration steps are covered by the transport object listed in <a href="Importing Transport Objects">Importing Transport Objects</a>. The configuration items listed here are for your review.

The E-document Process Manager controls the processing and status framework used by this integration. Any modifications to the ONESOURCE enabled process will affect the overall functionality of the solution. It is recommended that access to these configuration objects be restricted to resources having knowledge and expertise in this area.

EDoc. Process "ZTROEI" shown with Process Status to support the customer e-invoice processes and "ZTROEIIN" for buyer e-invoice processes.

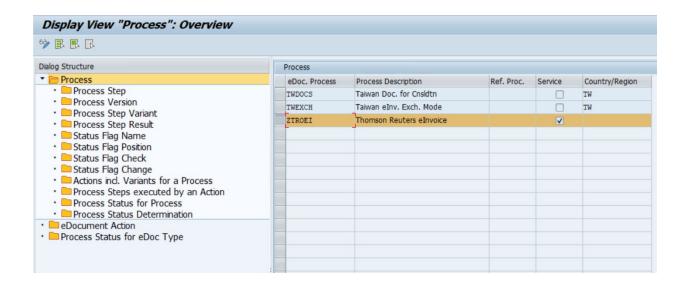
## e-Document Process Steps

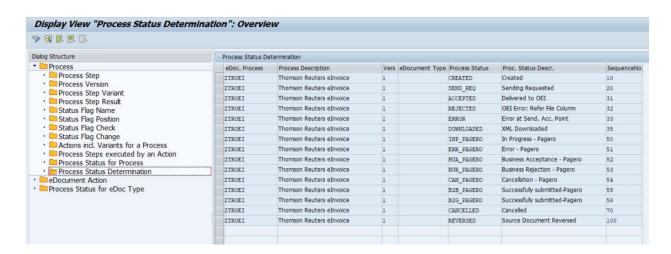
As a prerequisite, you must define the process steps. This configuration is pre-defined and made available in your system through Transports. Do not make changes to this configuration, this is shown for reference only.

#### **Procedure**

- a. Call up transaction SM34.
- b. Enter EDOC\_PROCMGR in the View Cluster field. Choose Display.

Example: EDoc. Process "ZTROEI" shown with Process Status





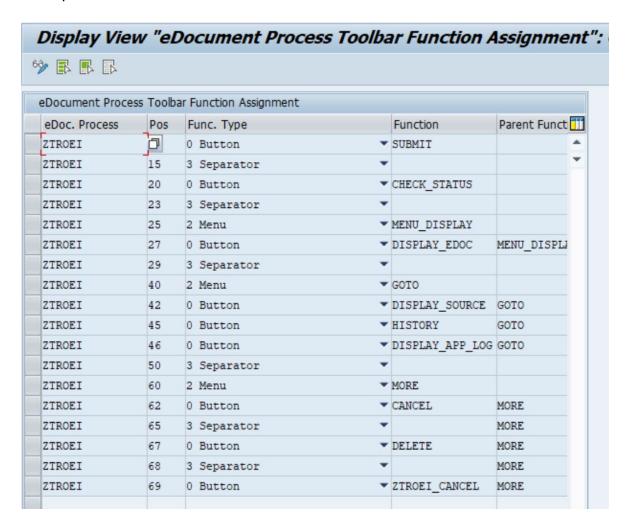
## e-Document Process Toolbar Function Assignment

As a prerequisite, you must define the process Toolbar Function Assignment. This configuration is pre-defined and made available in your system through Transports. Do not make changes to this configuration, this is shown for reference only.

#### **Procedure**

- a. Search EDOPROCFUNCASGV view using SM30.
- b. Click Display

Example: EDoc. Process "ZTROEI" shown with Function.



### e-Document Function Codes for the Process Toolbar

As a prerequisite, you must define the function codes for the process Toolbar. This configuration is pre-defined and made available in your system through Transports. Do not make changes to this configuration, this is shown for reference only.

#### **Procedure**

- a. Search **EDOFUNCTIONV** view using SM30.
- b. Click Display

#### Example:



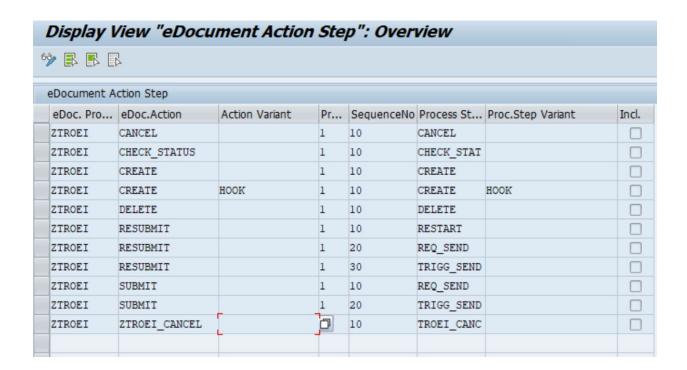
## e-Document Action Step

As a prerequisite, you must define the Action Step. This configuration is pre-defined and made available in your system through Transports. Do not make changes to this configuration, this is shown for reference only.

#### **Procedure**

- a. Search **EDOACTIONSTEPV** view using SM30.
- b. Click Display

Example: EDoc. Process "ZTROEI" shown with Action Step.



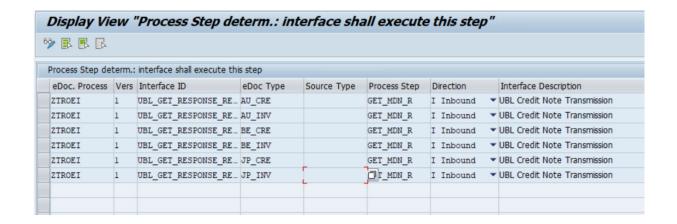
## e-Document Process Step Determination

As a prerequisite, you must define the process step determination. This configuration is pre-defined and made available in your system through Transports. Do not make changes to this configuration, this is shown for reference only.

#### **Procedure**

- a. Search **EDOPROCSTEPDETV** view using SM30.
- b. Click Display

Example: eDoc. Process "ZTROEI" shown with process Step.



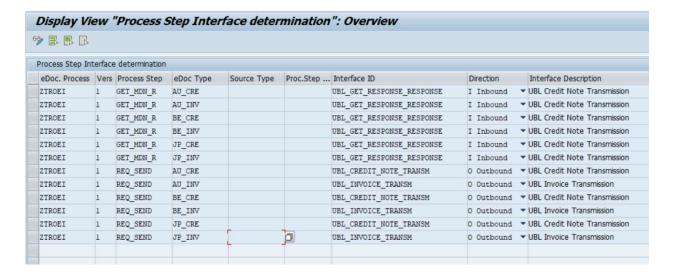
## e-Document Process Step Interface Determination

As a prerequisite, you must define the process step interface determination. This configuration is pre-defined and made available in your system through Transports. Do not make changes to this configuration, this is shown for reference only.

#### **Procedure**

- a. Search **EDOPROCSPINTDETV** view using SM30.
- b. Click Display

Example: EDoc. Process "ZTROEI" shown with process Step Interface.



## Define ONESOURCE E-Invoicing (OEI) Schema

As a prerequisite, you must define ONESOURCE E-Invoicing (OEI) Schema. This configuration is pre-defined and made available in your system through Transports. Do not make changes to this configuration, this is shown for reference only.

#### **Procedure**

- a. Call up transaction /TROSEI/SCHEMA
- b. Display the entries

#### Example

	play View "OEI Schema": Overview	
OEI S	Schema	
C/R	Schema ID	OEI ID
BE	ACCOUNTINGCUSTOMERPARTY-PARTYIDENTIFICATIONID-SCHEMEID	0088
BE	ACCOUNTINGCUSTOMERPARTY-PARTYLEGALENTITIES-SCHEMEID	0088
BE	ACCOUNTINGCUSTOMERPARTY-PARTYTAXSCHEMES-TAXSCHEMEID	VAT
BE	ACCOUNTINGSUPPLIERPARTY-PARTYIDENTIFICATIONID-SCHEMEID	0088
BE	ACCOUNTINGSUPPLIERPARTY-PARTYLEGALENTITIES-SCHEMEID	0088
BE	ACCOUNTINGSUPPLIERPARTY-PARTYTAXSCHEMES-TAXSCHEMEID	VAT
BE	BUYERCUSTOMERPARTY-PARTYIDENTIFICATIONID-SCHEMEID	0088
BE	BUYERCUSTOMERPARTY-PARTYLEGALENTITIES-SCHEMEID	0088
BE	BUYERCUSTOMERPARTY-PARTYTAXSCHEMES-TAXSCHEMEID	VAT
BE	DELIVERIES-DELIVERYLOCATION-ID-SCHEMEID	0088
BE	DOCUMENTLINES-ITEM-CLASSIFIEDTAXCATEGORIES-TAXSCHEMEID	VAT
BE	DOCUMENTLINES-ITEM-STANDARDITEMIDENTIFICATION-SCHEMEID	0088
BE	DOCUMENTLINES-TAXTOTALS-TAXSUBTOTALS-TAXSCHEMEID	VAT
BE	TAXTOTALS-TAXSUBTOTALS-TAXCATEGORIES-TAXSCHEMEID	VAT

## Define ONESOURCE E-Invoicing (OEI) Tax Schema

As a prerequisite, you must define ONESOURCE E-Invoicing (OEI) Tax Schema. This configuration is pre-defined and made available in your system through Transports. Do not make changes to this configuration, this is shown for reference only.

#### **Procedure**

- a. Call up transaction /TROSEI/TAXSCHMA
- b. Display Entries

#### Example

Display View "OEI Tax Schema": Overview of Selected Set				
<b>%</b> ■ ■ ■				
OEI Tax Schema				
OEI ID	OEI ID Description			
poss	BELGIUM			
VAT VALUE ADDED TAX.				

To review the list of Tax Schema used by Pagero refer to PUF Tax Schema

# **Statuses and Error Handling**

This section lists all the possible statuses and required error handling steps to be taken to address the errors for Accounts Receivable e-invoice processing.

## **ONESOURCE E-invoicing processes and statuses**

Action	Initial Status	Possible Status (any of the below)
Submit	Created	Delivered to OEI  Delivered to OEI  OEI Error: Refer File Column  OEI Error: Refer File Column
Check Status	Delivered to OEI	INP – In Progress Pagero  In Progress - Pagero  SUB – Successful submission by Pagero  Successfuly submitted-Pagero

		● ERR
TROEI Cancellation	ERR – Pagero	Cancellation Pagero  Cancellation - Pagero

## **Error Statuses and Handling**

This section lists out the Error Statuses and Handling processes for Customer electronic invoices.

Action	Allowed Action	Final Status	Description
Created	More -> Cancel eDocument	Cancelled	Refer to section Cancellations from SAP
"OEI Error" Refer File Column	More -> Cancel eDocument	Cancelled	Refer to section Cancellations from SAP
Error: Pagero	More -> TROEI Cancellation	Cancellation - Pagero	Refer to section Cancellations from Thomson Reuters ONESOURCE E- Invoicing (OEI)

## **Cancelling Electronic Documents (Seller)**

Cancellations from SAP for invoices not yet sent to OEI

Cancellation of electronic documents, such as electronic invoices or credit memos in SAP which were not sent to ONESOURCE E-Invoicing (OEI) yet. You can only cancel electronic documents (eDocuments) if they are in any of the following statuses:

1. Status: Created

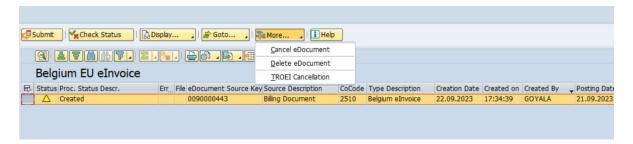
Initial Status	Action Allowed	Final Status
Created	More > Cancel eDocument	Cancelled

#### Do the following to Cancel:

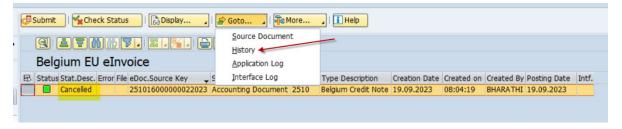
- a. Call up transaction EDOC\_COCKPIT
- b. Choose respective e invoice process on left side.
- d. Select one or more eDocuments and choose More => Cancel eDocument.

The system cancels the electronic document. To keep the data consistent in your system, ensure that you reverse or cancel the corresponding source document manually.

#### **Before Cancellation:**



After Cancellation: Select the line, Click Goto -> History



Document Log: Showing Process Status first as CREATED and then CANCELLED



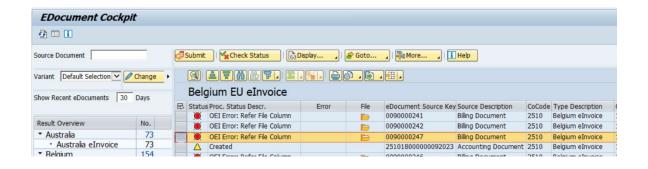
#### 2. Status: "OEI Error" Refer File Column

Initial Status	Action Allowed	Final Status
"OEI Error" Refer File Column	More > Cancel eDocument	Cancelled

For this status electronic documents haven't been received by the ONESOURCE E-Invoicing (OEI) system due to error. To view the error, Select the line and double click icon in "File" Column. This will open the .xml file, scroll down to see the error.

Example: Against eDocument "0090000247" the address of customer is incomplete.

Resolution: Cancel the document by selecting the line and hit More-> Cancel eDocument. The final status would be Cancelled.



```
| CIELEPHONE/>
| CIELEPHONE/>
| CIECTRONICMAIL/>
| CONTACT|>
| CONTACT|
| CONTACT|>
| CONTACT|>
| CONTACT|>
| CONTACT|>
| CONTACT|>
| CONTACT|>
| CONT
```

#### Cancelling invoices from SD/FI already sent to buyer

#### 1. SD Billing Documents

You want to cancel an electronic document that has already been received by the customer. You must create a SD credit memo.

#### 2. FI Billing Documents

You want to cancel an electronic document that has already been received by the customer. You must create a credit memo.

#### Cancellations from Thomson Reuters ONESOURCE E-Invoicing (OEI)

#### 1. Status: "Error: Pagero" Refer File Column

Cancellation of electronic documents, such as electronic invoices or credit memos from ONESOURCE E-Invoicing (OEI) that has been sent to Pagero, however it has failed validations from Pagero. You can only cancel electronic documents (eDocuments) if they are in any of the following statuses:

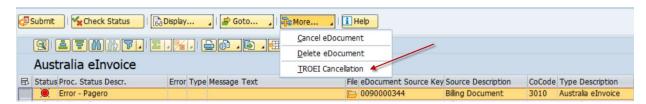
Initial Status	Action Allowed	Final Status
Error: Pagero	More -> TROEI	Cancellation - Pagero
	Cancellation	Cancellation - Pagero

#### Do the following to Cancel:

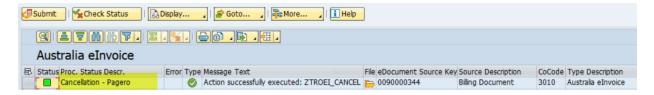
- a. Call up transaction EDOC\_COCKPIT
- b. Choose respective e invoice process on left side.
- d. Select one or more eDocuments and choose More => TROEI Cancellation.

The system cancels the electronic document. To keep the data consistent in your system, ensure that you reverse or cancel the corresponding source document manually.

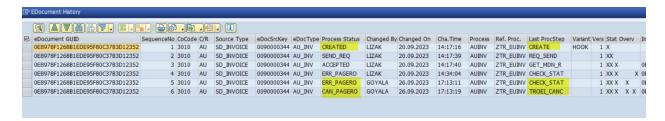
#### **Before Cancellation:**



After Cancellation: Select the line, Click Goto -> History



Document Log: Showing Process Status first as CREATED and then ERR\_PAGERO and finally CAN PAGERO



# **Appendix (Country Specific)**

## Japan OSS Notes

In your SAP S/4HANA system, you may find that implementation of the e-invoice solution requires additional OSS notes to be implemented for Japan. We have listed

here the known OSS notes that are required, however there may be additional notes that are not identified.

Note Number	Short Text
3071425	eDocument EU: Corrections
3085941	eDocument EU: Corrections
3109533	eDocument EU: Corrections
3109609	eDocument EU: Interface Connector BAdI Filter
3119850	eDocument EU: Prerequisite for SAP Note 3109533
3134550	eDocument EU: Corrections
3170418	eDocument EU: Corrections
3181533	eDocument EU: Prerequisite for SAP Note 3134550
3210223	eDocument EU: Corrections
3247510	eDocument EU: Prerequisite for SAP Note 3210223
3270592	eDocument Japan - eInvoicing