

ONESOURCE TRUST TAX

RELEASE NOTES

VERSION 18.02

Document Version 1

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DOCUMENT HISTORY

VERSION NUMBER	VERSION DATE	SUMMARY
1	April 18, 2018	Initial publication.

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ONESOURCE TRUST TAX 18.02 RELEASE NOTES

For documentation and other product information, access [Customer Community](#) then search Knowledge Center. To read a digital version of Release Notes, click [here](#).

RELEASE HIGHLIGHTS

ONESOURCE Trust Tax version 18.02 includes bug fixes and introduces the following features:

- PDF attachments for e-filed 990 federal returns.
- 990-PF unrelated business codes.

NEW FEATURES

The topics below describe features added with this release.

Attachment of PDF Files to Electronically Filed Federal 990 Accounts

PDF files can be uploaded into ONESOURCE Trust Tax for purposes of attaching to the electronically filed federal 990 tax return. Attachments to 990 state returns are not allowed.

To upload a PDF file, open the account binder for an account coded to produce 990 returns. From the **Account** main topic, select the **E-Filing Document Upload** subtopic. The E-Filing Document Upload page displays, as shown in the following graphic:

Account
[Account Information](#)
[Preparer Notes \(1\)](#)
[Related Accounts](#)
[Greeting Letters](#)
[File Electronically](#)
[Tracking](#)
[Admin Controls](#)
[Options&Overrides](#)
[Account Summary](#)
[E-Filing Document Upload](#)

Account
Recipients
Additional Information and Tax Forms
Transactions and Funds
Sales
Tax Review - Income

Upload Document Images - L599 - 2017 - 003245 - Form 990 - BALD EAGLE FOUNDATION ONE

1. Select either federal or state to designate where to attach the document
2. Comment field is optional (maximum 128 characters)
3. Only one file can be selected at a time
4. File Format: PDF; Maximum File Size: 50MB
5. File name cannot exceed 53 characters

Federal
☒

State
☐

Type of Return
990

Select State
Alabama

Comments

Name	Size	Status	Error																					
Select File Upload Clear Stop																								
Previously Uploaded Documents <table> <thead> <tr> <th>File Name</th> <th>Comments</th> <th>Federal Attachment</th> <th>State Attachment</th> <th>Type of Return</th> <th>Updated Date</th> <th>Updated By</th> </tr> </thead> <tbody> <tr> <td>1706gst</td> <td></td> <td>☒</td> <td></td> <td>1041</td> <td>2/21/2018 6:02:00 AM</td> <td>@DF</td> </tr> <tr> <td>Fid Specs</td> <td></td> <td>☒</td> <td></td> <td>990</td> <td>2/21/2018 6:01:00 AM</td> <td>@DF</td> </tr> </tbody> </table>				File Name	Comments	Federal Attachment	State Attachment	Type of Return	Updated Date	Updated By	1706gst		☒		1041	2/21/2018 6:02:00 AM	@DF	Fid Specs		☒		990	2/21/2018 6:01:00 AM	@DF
File Name	Comments	Federal Attachment	State Attachment	Type of Return	Updated Date	Updated By																		
1706gst		☒		1041	2/21/2018 6:02:00 AM	@DF																		
Fid Specs		☒		990	2/21/2018 6:01:00 AM	@DF																		

The guidelines provided on the page are explained in the following steps:

1. Select the **Federal** check box to indicate where to attach the PDF document. Select **990** from the **Type of Return** drop down list.
2. Click the **Select File** button to open Internet Explorer's® Choose File to Upload dialog box. Navigate to then select the PDF file to be uploaded. Click **Open**. The selected file displays with a status of **Pending** in the grid under the **Upload Document Images** collapsible section. Additional files can be selected but each file must be selected one at a time.
3. Enter a description of the file in the **Comments** field, if you want. Comments can also be added or modified after the file is uploaded. Comments are included with the file when it is e-filed. Comments apply to all documents within an upload request. Documents that require different comments should be uploaded separately.
4. Click the **Upload** button. The status changes from **Pending** to **Uploading**. After the upload completes, the file automatically moves from the grid under the **Upload Document Images** collapsible section to the grid in the **Previously Uploaded Documents** collapsible section. If an error occurs during the upload process, a **Failed** status displays and a message is added to the **Error** column of the grid.
5. Click the **Clear** button to remove a file from the grid under the **Upload Document Images** collapsible section.
6. Click the **Stop** button to cancel a file upload. Stopping the upload process displays a **Cancelled** status. Navigating away from the Electronic Filing Document Upload page or clicking the **Clear** button removes the information in the grid.



You must repeat the file selection process if, before files are uploaded, you navigate away from the Electronic Filing Document Upload page or your ONESOURCE Trust Tax session times out due to inactivity.

The grid in the **Previously Uploaded Documents** collapsible section displays all uploaded PDF files. From this grid, you can open any of the documents by clicking the **File Name** link, and add or modify comments associated with the PDF files. PDF files can also be deleted from this grid.

You can review returns that have PDF attachments from the **Accounts with Attached PDF Documents** base register, which is in the **Electronic Filing** category on the Register Listing page. The register includes one row for each PDF file attached to an account, as shown in the following graphic:

Column Update 310C - 2017 - Detail - Accounts with Attached PDF Documents						
Results - 310C - 2017 - Detail - Accounts with Attached PDF Documents - 2 applied records.						
	Account	Name	EF Status	Attachment File Name	Fed/State	Return Type
>						
☐	3310000304	BREWER JOHN		Processing 1041 Returns Containing Section 965 Income	FED	990
☐	8A33034	LESLIE HANNONS TRUST U/W		White paper attachment test	Massachusetts	1041



Uploaded PDF files are not incorporated into the tax return documents generated from a tax return processing request.

New Lock for Clifford/Crummey Field

A lock was added to the **Clifford/Crummey** field in the **Recipient Information** section of the Recipient Detail page.

Recipients
[Recipient Summary](#)
[New Recipient](#)
[Paid To Summary](#)
[Paid By Summary](#)
[Unmatched Distributions \(0\)](#)
[Accumulation Distributions \(Sch J\)](#)
[General Beneficiary State Information](#)
[Footnotes/State Message Overrides](#)
[Special Allocation Summary](#)

Account

Recipients

113-73-0335 LABRY JACOB

Recipient Information - 4976 - 2017 - 040011509900 - M

Taxpayer ID 113-73-0335 TAV Recipient Number

Name ? LABRY JACOB

Date of Birth 10/18/1938

Clifford/Crummey Clifford

W-9 Date

W-9 Sent ☐ W-9 Sent

Generation Skip Person No

This lock prevents data load values from updating the current value.

990-PF Unrelated Business Codes

The following changes to the codes were made in the Unrelated Business Income area of the **Part XVI-A&B Analysis of Income Producing Activities and Accomplishments of Exempt Purpose** collapsible section on the Form 990-PF page:

Removed codes:

- 522210-Credit card issuing
- 722410-Drinking places (alcoholic beverages)

Added codes:

- 211120-Crude petroleum extraction
- 211130-Natural gas extraction
- 522110-Credit card issuing
- 722440-Drinking places (alcoholic beverages)

OSMI Base Registers

The **Accr Int Paid** and **Tax Exempt OID** fields were added to the following base registers:

- **OSMI from Bonds-Detail by Recipient**
- **OSMI from Mutual Funds/CTFs-Detail by Recipient**

Any custom registers created from these base registers prior to this change will need to be modified to include these new fields, if needed.

2013 Tax Year Processing

All processing for tax year 2013 is no longer available. The Process function is now disabled in both the account binder and registers when logged into tax year 2013.

FIXES

For a complete list of ONESOURCE Trust Tax fixes (closed issues), search [Trust Tax Known Issues](#).

KNOWN ISSUES

For a complete list of ONESOURCE Trust Tax known (open) issues, search [Trust Tax Known Issues](#).

ONESOURCE TRUST TAX ADMINISTRATOR WORKSTATION 18.02 RELEASE NOTES

For documentation and other product information, access [Customer Community](#) then search Knowledge Center. To read a digital version of Release Notes, click [here](#).

RELEASE HIGHLIGHTS

Updated the version number to 18.02. No new features are included in this release.

FIXES

For a complete list of Administrator Workstation fixes (closed issues), search [Trust Tax Known Issues](#).

KNOWN ISSUES

For a complete list of Administrator Workstation known (open) issues, search [Trust Tax Known Issues](#).