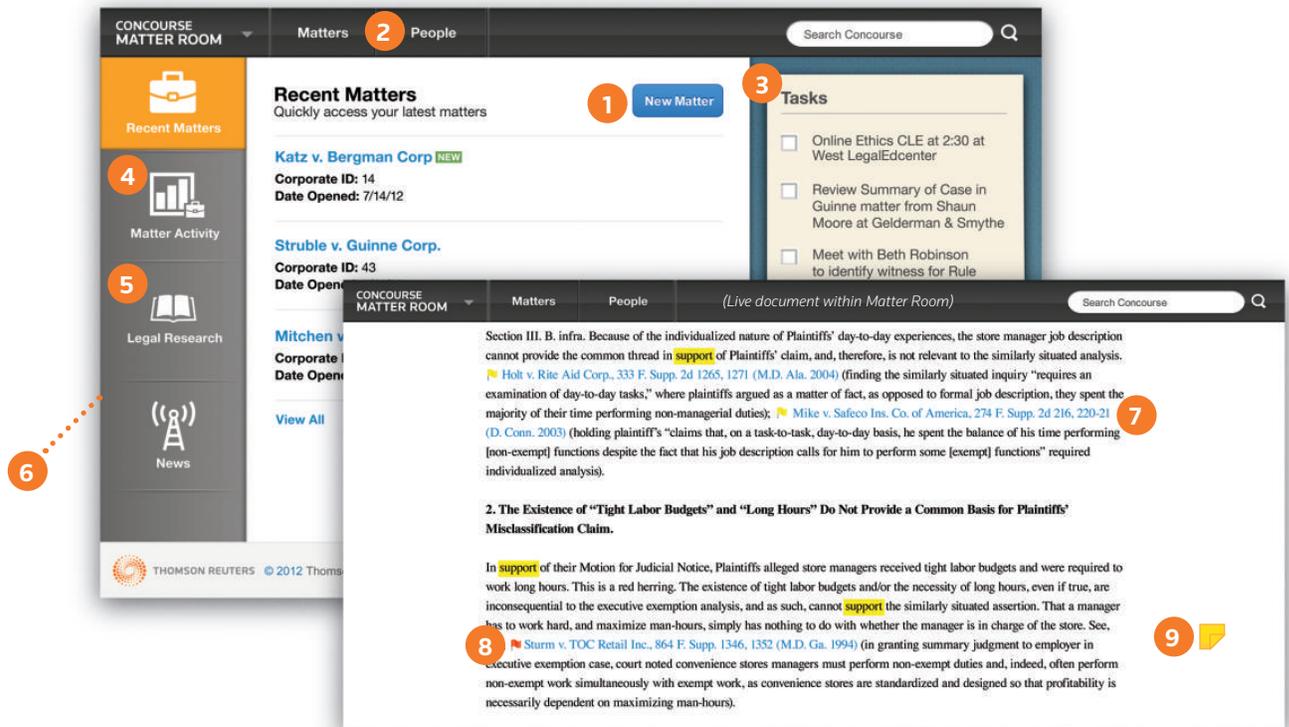


ORGANIZING YOUR LEGAL WORK IN ONE PLACE



- 1 Create a new matter easily
- 2 Connect with people on a matter
- 3 Keep a list of everything you need to get done
- 4 Know when you've added a matter
- 5 Run a search or access recent activity on WestlawNext®
- 6 Use widgets to customize your access to Concourse
- 7 Link to full text of law
- 8 View KeyCite® status within documents
- 9 Review documents using notes and highlights



MATTER ROOM

Organizing matter documents, email, and research in one place. In a secure environment seamlessly integrated with the tools you use every day, Concourse Matter Room enables you to organize matters, upload emails and documents, collaborate with internal partners and outside counsel, perform a global search across all matter documents, review and annotate work product, and track your tasks. Your data is encrypted and stored in a world-class Thomson Reuters data center.

See reverse side for more information

Phil is on vacation. Where are we on the Dayton property leaseback? 2:35 p.m.

Check the folder in Matter Room – you've been added to the project. 2:42 p.m.

Great, I'll take a look. 2:46 p.m.

NEW EFFICIENCIES IN MANAGING LEGAL WORK

Matter-Based Collaboration Space

- Organize all of your matter-related emails and documents in one place, with access and permissions controlled by you
- Collaborate on matters with internal clients and outside counsel in a streamlined, efficient way
- Upload or drag and drop emails and documents with ease
- Review and annotate work product anywhere you have Web access
- Keep track of important tasks at a glance

Integration with the Tools You Use Every Day

- Accomplish more with the ability to access matter folders within your email service, computer/desktop, and WestlawNext
- Save matter correspondence or your legal research from WestlawNext
- Drag and drop emails into your matter folders to improve organization and searchability

Leverages Thomson Reuters Technology

- Find what you need easily across matters, people, and documents using a global search
- Save time and money by reusing past work product – and avoid reinventing the wheel
- Use WestlawNext, the world's most advanced legal research technology, within Matter Room to do your research (separate subscription required)

Secure Mobile Access to Boost Productivity

- Access your matters anywhere you have Web access
- Proceed with confidence that all interactions are in Hypertext Transfer Protocol Secure (https) sessions, with the same encryption and transport standard used by banks, brokers, and businesses in transactions over the Web
- Add documents, emails, and notes to folders with automatic encryption; the information then resides in a Thomson Reuters world-class data center
- Control access through strict authentication and permissions

Thomson Reuters Concourse. Connecting What Matters.